I. **Call to Order** at 05:00 PM PST by Naeem Turner-Bandele  
**Date:** July 8th, 2018, Sunday

II. **Roll Call:** Betelhem Tarekegn

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<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Late</th>
<th>Absent</th>
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<tr>
<td><strong>Administrative Zone</strong></td>
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<tr>
<td>Chairperson</td>
<td>Naeem Turner-Bandele</td>
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<td>Vice Chairperson</td>
<td>Nicolette Peerman</td>
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<td>Secretary</td>
<td>Betelhem Tarekegn</td>
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<td>Treasurer</td>
<td>Kamau Carter</td>
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<td>Membership Chairperson</td>
<td>Janaye Matthews</td>
<td>X</td>
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<td>Programs Chairperson</td>
<td>Iman Yusuf</td>
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<td>Parliamentarian</td>
<td>Dennis Kibe</td>
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<td>Professionals Executive Board Chair</td>
<td>Mikala Windham</td>
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<td>Regional Advisory Board Chair</td>
<td>Dr. Kimberly Cross</td>
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III. **Agenda Topic #1: Progress Towards the Dream (Zone Updates)**  
A. **Membership zone:**  
   - Chapter Dashboard updates in the works - delayed by issue w/ Google Sheets having limited # of cells available  
   - Community College research pushed back a week, will complete this week  
   - Planning RLC workshops - possibly divide & conquer?  
   - M. Chair had a call w/ PEB CI chair about Imposter Syndrome online forum & FRC Workshop idea  
   - Black National Anthem Proposal  
   - Setting up July Advisors Call  

B. **Communications zone:**  
   - RLC website updated  
   - RLC flyers are being posted on social media  
   - Currently being worked on:  
     - FRC website  
     - GANTT chart on how to publicize on social media  
     - Action item tracking sheet  

C. **Finance zone:**  
   - Treasurer:  
     - Got pre-meeting travel authorization approved  
     - Treasurer call on 7/12 with finance controller to update on procedural things
● Approved FRC registration rates and about to send them to Tamra when she gets off vacay so that can go live
● Updated with my zone
  Finance Chair:
● Has prospective sponsors for RLC including Snapchat and Goldmann Sachs
● Learning to finalize sponsors
  FRC Chair:
● Made agenda for first led call to happen 7/13 @ 4pm
● Made skeleton agenda for FRC

D. Programs zone:

Programs Chair:
● Communicating with Communications Zone and Membership Zone to start pushing out RLC to membership.
● preparing collected data to share to show the state of programming.
● Working on workshops and competitions for FRC.
● planning for the workshop I will lead at RLC.
● working on the State of Programs Zone presentations for RLC.

AeX Chair:
● Prepare for workshop at RLC

PCI Chair:
● Working on PCI programming he would like to incorporate at RLC.
● Prepare for workshop and PCI events at RLC
● Continue to complete the NSBE Jr. REB board & conduct weekly meetings

TORCH Chair:
● Prepare for workshop at RLC
● Working with national torch chair to identify under represented schools in southern California

RLC Chair:
● Finalizing agenda & presenters for each workshop
● Communicating with Communications Zone and Membership Zone to start pushing out RLC to membership.
● Working on finding keynote speaker

IV. 2 Months Down: Board Performance Assessment
● Zone are settling into their positions well, especially with the topics, advices and pointers given at this year’s NLC (more procedurally)
  ○ Improved communication; Slack has been helpful for all zones
  ○ Action items are being completed in a fairly timely manner
  ○ Role in the dream is not shown in the OGSM and so rephrasing some items in the zones’ OGSMs is an idea that all zones should consider
  ○ PEB involvement has improved
● What are the things board/zone may be struggling with:
  ○ Time management and prioritization for NSBE and other work
  ○ Organization, especially in Google Drive and emails
○ Learning how to deal with the workload
○ Action item completion in a timely manner

V. Catering to the Needs Primary Region VI Sponsors
   ● Professionals involvement and collaboration with REB:
     - We need to have a conversation about what companies (prospective sponsors and such) are seeking and then see how we can help
     - membership should work with Professionals and push for involvement in zone summits
     - Allow for professional development opportunities such as: elevator pitches, resume workshops...
       ● Sponsorship
     - Sponsoring chapters to events and conferences
     - More personal interactions and support through funding, sending invitations out
       ● Flexible communication
     - Should have a flexible way of communicating, not just only one point of contact
       ● Zones and companies around their areas
     - Zones direct companies around their area to be involved
     - Concern: central point of contact is good, but should not only have one point of contact
       ● Other regions or NEB soliciting the same partner; how do we mitigate that?
     - If the headquarter of a company is in a specific region, the region should have priority?
     - Regional point of contact within a company:
       - There would be an advantage in centralized communication but communication may not be effective
     - Suggestion from Kamau: have the NEB Finance Chair be the main point of contact but again, communication may be ineffective
     - Depends on the company
     - Would it be possible to have a list of solicited companies?
       - Across the region would be a good idea and will be brought to the NEB

VI. Open Discussion
Suggestions:
   ● Make sure to CC Nicolette when you reach out to your zone about action items or other important and key information
   ● Check the action item tracking sheet, make sure your zone is checking the sheet as well
   ● One week reminders
   ● Requesting extensions; email to the assigner and cc Nicolette 48 hours before the due date
   ● High priority action items are not being done
     ○ Solution: spacing them out

VII. Meeting adjourned: 05:50 PM PDT by Naeem-Turner-Bandele