I. **Call to Order** at 05:00 PM PST by Naeem Turner-Bandele  
   **Date:** June 3rd, 2018, Sunday

II. **Roll Call:** Betelhem Tarekegn

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<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<th>Late</th>
<th>Absent</th>
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<tr>
<td><strong>Administrative Zone</strong></td>
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<tr>
<td>Chairperson</td>
<td>Naeem Turner-Bandele</td>
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<td>Vice Chairperson</td>
<td>Nicolette Peerman</td>
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<td>Secretary</td>
<td>Betelhem Tarekegn</td>
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<td>Treasurer</td>
<td>Kamau Carter</td>
<td>X</td>
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<td>Membership Chairperson</td>
<td>Janaye Matthews</td>
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<td>Programs Chairperson</td>
<td>Iman Yusuf</td>
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<td>Parliamentarian</td>
<td>Dennis Kibe</td>
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<td>Professionals Executive Board Chair</td>
<td>Mikala Windham</td>
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<td>Regional Advisory Board Chair</td>
<td>Dr. Kimberly Cross</td>
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III. **Agenda Topic #1: Progress Towards the Dream (Zone Updates)**

- **Admin Zone:**
  - **Chairperson**
    - NEB Call on 5-27-2018
      - Appointed members to the Administrative and Personnel Committee, CPC Taskforce, Document Review Committee, Standards and Ethics Committee, Strategic Planning Taskforce, and Licensing Committee.
        - I will serve on the Strategic Planning Taskforce
      - Data Carpentries partnership contract was voted on. The motion to move forward with signing the contract passed by a vote of 7 in favor, 6 objections, and 0 abstaining.
        - All 6 Regional Chairs objected
      - In the coming weeks the NEB will be begin discussing the qualifications and requirements for being an active NSBE chapter. This discussion stems from the lack of chapters voting at Annual Convention.
        - Per the National Bylaws, Section 3.A “Having all elected officers entitled to cast votes in the meetings of the National Society”
        - This is a requirement to be an active chapter that many chapters did not satisfy.
- Participated in Data Carpentries Contract Discussion with Regional Chairs and National Treasurer on Wednesday
- Assisted with new Academic Excellence Chair interviews and recommended Academic Excellence Chair candidate.
- Emailed Shanna from 42 Silicon Valley and informed her of the Region’s position on a potential partnership.

- **Vice Chairperson:**
  - Worked with the chair to do the following things:
    - Create an RLC Script
    - Split up all active chapters and assigned them to REB members to contact for RLC each month
    - Attended the RLC Workshop Description Call
  - In general assisting REB and REO with anything needed

- **Membership Zone:**
  - Zone chairs were able to do introductions
  - Chapters are now familiar with who they can contact
  - Good communication throughout zones
  - Hope to reach out to other zones to talk about communications
  - Using Google drive to set a standard collaborative environment
  - Working on having an advisor call: looking for ways to communicate
  - Completed 30, 60, 90 plan
  - Updating chapter toolkit

- **Comms Zone:**
  - Regional Website
    - Have been consistently updating site with REB/REO meeting minutes.
    - Updated Chair’s Message section with Naeem’s “Fighting for the Region VI Dream” video from RTM.
  - RLC Website
    - Signed up for Wix account with Telecommunications email.
    - Wix website has been created with minimal RLC information added.
    - Hasn’t received some of the information requested: Myles
    - Still in progress: 30-60-90 and newsletter

- **Finance Chair**
  - FRC chair still finalizing positions for the CPC
    - Struggling to get participation
  - Finance chair
    - Communicating with 1+ companies
    - Registration rates to be communicated with companies
  - Treasurer
    - Finalizing budget in the budget tracker with Herbert Washington
    - Deadline: right before NLC
    - More communication with other regional treasurers
    - Trying to connect with Dr. Baker for advisory
      - Communication has stopped
    - Chapter relief:
- Problem with postal issues...
  - UC Davis treasurer:
    - Chapter relief for what?
    - Probably for FRC

- Programs Zone
  - N/A
- Professionals Zone
  - Presidents introduction call with the region
    - Vision and objective of the year before NLC
  - Every two week meetings with the board
  - Final mockup for the board cardigan is done
    - needed: size and name for the cardigan
    - No nickname
    - Fill out google form sent

IV. Agenda Topic #2: NSBE & The Data Carpentry Partnership
- Non-profit workshop teaching individuals how to work with data using Python, how to use GitHub etc.
  - NEB Vote: 7 to 6 vote, barely passed
  - Contract for $7500: 6 workshops
  - $1100 by all the regions
  - $900 will be paid by the NEB
- Do we want them to host for FRC? Details:
  - If we want to have them at the conference, we would to pay for travel for instructors
  - Idea: REB and other members lead workshops?
  - Concern: 4 workshops, only 17 feedback given
- Discussion/Questions
  - Are the responses we have from collegiate attendees or are they also from professionals?
    - Workshops were conducted at conventions, and R3 and R4 FRC
    - Only 17 feedbacks given throughout the demographics
  - The benefit is understandable but not sold, due to cost
  - Based on the information, that is a lot of time and money to commit
  - Benefit is not outweighing the cost

V. Agenda Topic #3: NSBE Active Chapter & Good Standing Criteria
- NEB call topic:
  - Qualifications and requirements for being an active NSBE chapter. Examples:
    - Letters from the university
    - Senators are voting
  - Problem at the convention because there weren’t enough chapters voting
- Discussion and questions:
  - Frustrations for small chapters: requirements of 10 members is difficult to meet
  - With small numbers of black students in stem, the number requirement is difficult
  - Considering the officers (as foundations)
  - PWI: overall, our numbers are small
Is there a framework that measures activeness? How much chapters follow the vision of the chair and the mission statement?

Senator problem or chapter participation?

• How are these linked?

Positions vs. members?

○ Suggestion:

• Figure out what people show up for and not show up for so we can find the correlation, and figure out why they do not vote?

• We need to see a direct correlation: active status and voting

Framework: monthly reports..etc

VI. Agenda Topic #4: Region VI Bylaws Revision Update

• More progress

○ Proposed changes should be sent to Chair and Vice Chair by the coming week

○ Most of changes:

■ Aligning with the national bylaws

■ Professionals role

■ Spellings and other errors

○ Hoping to reach out to Dr. Baker and other advisors for suggestions and feedback

○ Suggestion: ask to have it reviewed

VII. Agenda Topic #6: Zone Performance Evaluation

• Membership Zone

○ Assigning action items to track progress and accountability

○ Late but never consistently missing things

○ Pretty good about asking questions and getting clarification

○ Important to do that in a timely manner

• Communication Zone

○ Schedule conflicts with school

○ Needed help in areas:

■ During finals, making sure to communicate with the zone when Bete is not available

• Finance Zone

○ First month has been a learning experience

○ Working on prioritization

○ Struggle with communication and scheduling with support, help…

• Admin Zone

○ A good line of communication with Dr. Cross and across the zone so far

VIII. Agenda Topic #7: Open Discussion

• Pre-RLC meeting options:

○ July 6th-8th

○ July 27th-29th

IX. Meeting Adjourned at 06:00 PM PST by Naeem Turner-Bandele

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<thead>
<tr>
<th>Action Item #1</th>
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<tr>
<td>Assigned to:</td>
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<td>Assigned by:</td>
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<tr>
<td>Required Action:</td>
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### Action Item #2
- **Assigned to:** REB
- **Assigned by:** PEB Chair
- **Required Action:** Fill out google form sent out: size and name for the cardigan (no nicknames)
- **Deadline:** Thursday, June 7th, 2018

### Action Item #3
- **Assigned to:** Nicolette Peerman
- **Assigned by:** Naeem Bandele
- **Required Action:** Dates for Pre-RLC meeting to be sent out to entire REO
- **Deadline:**

### Action Item #4
- **Assigned to:** Parliamentarian, Dennis
- **Assigned by:** Chairperson
- **Required Action:** Bylaws Updates
- **Deadline:** June 6th, 2018

### Action Item #5
- **Assigned to:** Nicolette Peerman
- **Assigned by:** Chairperson
- **Required Action:** Ask Dr. Cross who from RAB will be attending NLC
- **Deadline:**