



NATIONAL SOCIETY OF BLACK ENGINEERS

# National Committee Reports

October 2016



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# **Academic Excellence Committee**

## **Committee Members:**

Wayne Lester - National Academic Excellence Chair  
Anthony Dobson - Region 2 Academic Excellence Chair  
Nia Allen - Region 3 Academic Excellence Chair  
Tyrone Jacobs - Region 4 Academic Excellence Chair  
McKenzie Brown - Region 5 Academic Excellence Chair  
Candice Wright - Region 6 Academic Excellence Chair  
Malik Majette - Research & Technical Development Coordinator

## **Executive Summary:**

The purpose of the National Academic Excellence Committee is to aid the NSBE community, existing and potential membership, with excelling academically. This manifests itself in the forms of creating academic programming, advising with existing programming creating/bringing to light academic resources, etc. The academic excellence committee is focused on the issues that students face with getting through school along with what happens before and after as well. (Before being items such as application processes, standardized tests, etc., and after being next steps in a degree program or high school curriculum.)

### **2016-17 Goals**

1. To define core Academic Excellence programs, which support enrollment for Collegiate Graduate Student Members, by April 30th, 2017.
  1. 1. Define the needs of engineering graduate education and what support we can provide.
2. To redefine existing core Academic Excellence programs, which support matriculation into engineering and prepare for the technical workforce, by April 30th, 2017.
  2. 1. Redefine the academic pyramid of excellence and what it means to be an academically excellent NSBE member, by April 30th, 2017.
3. To implement three (3) core Academic Excellence programs that support black student retention from enrollment to graduation by April 30th, 2017.
4. To develop strategic partnerships with research/technical focused organizations
  4. 1. To create a Research and Technical Development database

Current Business being conducted is focused primarily on Academic Excellence Month and the retention program.

## **Old Business:**

AEx Month Implementation  
- Speaking with communications zone about broadcasting it

## **New Business:**

Research and technical development organizations partnership direction.  
Working with GSC to conduct workshops focused on discussion of opportunities for graduate students upon completion their graduate education, he has the content and owns workshops.  
Created surveys for the NSBE office hours program for initial interest in subjects and tutoring

## **Voting Items:**

None

## 2016-17 National Ops Plan Contributions:

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1	<input checked="" type="checkbox"/> Objective 3, Goal 3.1
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<u>Communications Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1	<input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	<input checked="" type="checkbox"/> Objective 2, Goal 2.2	<input type="checkbox"/> Objective 6, Goal 6.1
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<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input checked="" type="checkbox"/> Objective 2, Goal 2.8	
	<input type="checkbox"/> Goal 1, Objective 1.2		
	<input type="checkbox"/> Goal 1, Objective 1.3		
<u>Finance Zone</u>	<input type="checkbox"/> Goal 2, Objective 2.1		
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<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.3		
<input type="checkbox"/> Goal 1, Objective 1.3			

## National Committee Meeting Minutes:

1. AEx Committee Goals
  - a. To define core Academic Excellence programs, which support enrollment for Collegiate Graduate Student Members, by April 30<sup>th</sup>, 2017.
    - i. Define the needs of engineering graduate education and what support we can provide
    - ii. Thesis/dissertation
    - iii. Anthony
      1. What academic skills really carry over and how can we help with ones that do not?
      2. Developing the base and fundamentals for graduate education, everyone has it different
      3. Reach out to Grad students and see what they need
        - a. Create survey
      4. What changes is focus
        - a. Maybe retention for each discipline
    - iv. Nia
      1. Provide more info about academia
      2. "Once they are out of undergrad, nsbe fades away"
      3. How to survive in grad school
      4. Grad retention
      5. What does it mean to get a PhD
      6. The tracks of graduate school

- b. To redefine existing core Academic Excellence programs, which support matriculation into engineering and prepare for the technical workforce, by April 30th, 2017.
  - i. Anthony
    - 1. Push for students to get more info and study more outside of the classroom
      - a. Some may require something they can put their hands on
    - 2. Take topics and do research on them
    - 3. Make sure students are taking control and taking advantage of what they are given
  - ii. Candice
    - 1. Begins with PCI and AEx chairs working closer together
- c. To implement three (3) core Academic Excellence programs that support black student retention from enrollment to graduation by April 30th, 2017.
  - i. Redefine the academic pyramid of excellence and what it means to be an academically excellent NSBE member, by April 30th, 2017.
  - ii. Anthony
    - 1. We need to redefine lots of things to stay in line with strategic goals
    - 2. We need a clear def of what academic excellence means and leave out GPA, don't have members caught up on a number
    - 3. Promote that academic excellence is not the number but what can you prove, what can you provide, how do you go about solving a problem
    - 4. Start pushing soft skill development, our day in general and what we do to effect
    - 5. Rebrand the retention program - makes no sense as why we have such low numbers
      - a. Problem is chapters don't know what its actually for
      - b. Make it plain for them
  - iii. McKenzie
    - 1. Starting with chapters - what could help them to help aex fall through the pipelines quicker
  - iv. Candice
    - 1. Honing in on the chapters will be the big factor
    - 2. It will take lots of strat planning to figure out not how the objective should be portrayed but what will get through to the membership
    - 3. For aex what goes and makes an impact in the society is being on what accord with the membership
    - 4. Think about how we can impact the membership not on a surface level but really how we can reach the membership
- d. To develop strategic partnerships with research/technical focused organizations
  - i. To create a Research and Technical Development database
  - ii. In order to provide more, we need to look at who we typically reach out to
    - 1. Promote the ones we do have more
- e. Look at companies who are not BCA



## **Business Diversity Committee**

### **Committee Members:**

Jacarri Tollette, National Business Diversity Chairperson\* Shannen Greer, Region 1 Business Diversity Chairperson Rukayat Muse-Ariyoh, Region 2 Programs Chairperson Amber Nixon, Region 3 Programs Chairperson Cynthia Turner, Region 4 Business Diversity Chairperson Lionel Davis II, Region 5 Business Diversity Chairperson Danielle Thomas, Region 6 Programs Chairperson  
Regenia Sanders, National Advisor  
Sandra Jones, Entrepreneurship Special Interest Group Director Gloria Kimwala Workshop Development Manager

### **Executive Summary:**

The Business Diversity Committee works to provide a listing of AAOBs to be utilized for all National expenditures, facilitate the participation of AAOBs at NSBE career fairs and other activities, identify NSBE business owners and maintain a listing on the NSBE Web, submit articles concerning entrepreneurs and AAOB spotlight for NSBE publications, serve as a resource for identifying workshop speakers for the Business and Entrepreneurial track, facilitate the Business Plan Writing

Series, identify revenue sources for funding Business Diversity Committee activities, match potential NSBE business owners with others who share the same interest, serve as liaison between current business owners and potential business owners in NSBE, and assist with the management of NSBE vendor licensing.

The goals of the committee this year are to revamp host two business diversity competitions at each FRC, to develop more efficient processes for vendor licensing and marketplace registration, to host 4 workshops at annual convention, to incorporate NSBE pages as a listing tool for NSBE businesses, and to create an integration plan with the Entrepreneurship SIG.

The committee has set up the plan for the competitions at each FRC, began process planning for vendor licensing and marketplace registration, developed the groundwork for NSBE pages, and has begun planning for workshops at convention.

### **Old Business:**

Vendor Licensing and Marketplace Registration Process Annual  
Convention Workshop Planning  
Engineering Diversity Amendment Proposal



**New Business:**

Entrepreneurship SIG Integration Plan

**Voting Items:**

None

**2016-17 National Ops Plan Contributions:**

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<input checked="" type="checkbox"/> Goal 1, Objective 1.3			



**National Committee Meeting Minutes:**

Business Diversity 10-27-16)

I. ROLL CALL

- Shannen Greer - Present
- Rukayat Muse-Ariyoh - Present Amber
- Nixon - Absent
- Cynthia Turner - Present
- Lionel Davis - Present
- Danielle Thomas - Absent
- Sandra Jones - Present
- Regenia Sanders - Approved Absence
- Gloria Kimbwala - Approved Absence
- Jacarri Tollette - Present (Chair)

II. Call to order

- A. Meeting called to order at 8:05 pm CDT.

III. REGIONAL UPDATES

A. Shannen Greer - Business Diversity Chairperson - Region 1

1. FRC Update

- a) FRC to take place in Niagara Falls, NY Nov 17,2016
- b) Marketplace
  - (1) 2 Potential Vendors
  - (2) Barber and Hairstylist coming on site
- c) Competitions
  - (1) No NSBE Debaters
  - (2) Elevator Pitch will take place

B. Rukayat Muse-Ariyoh - Programs Chair - Region 2

1. FRC Update

- a) Region 2 will not be participating in Marketplace
- b) Competitions
  - (1) Elevator Pitch
    - (a) 6 Registered Participants
    - (b) Registration Deadline will be October 18th, 2016
  - (2) NSBE Debaters
    - (a) 4 Teams Registered

C. Amber Nixon - Programs Chair - Region 3

1. FRC Update

- a) n/a

D. Cynthia Turner - Business Diversity Chair - Region 4

1. FRC Update

- a) n/a





## E. Lionel Davis II - Business Diversity Chair - Region 5

### 1. FRC Update

- a) FRC in Houston, Tx November 10-13
- b) Marketplace
  - (1) In progress
- c) Competitions
  - (1) Elevator Pitch
    - (a) Has to check on registration
  - (2) NSBE Debaters
    - (a) Has to check on registration

## IV. NSBEPreneurship SIG integration

### A. NSBEPreneurship SIG

#### 1. Information

- a) 300 Members
- b) 5 Continents Represented
- c) 28% Owned and operate businesses full time
- d) 8% Operate Business on side

#### 2. Programs

- a) Entrepreneurship Networking Event at Convention
- b) NIH Convention November 12-16
  - (1) Will Have a NSBE booth
  - (2) Small Business Innovation Conference
  - (3) Meeting with a group specifically interested in minority entrepreneurship SIG

#### 3. SIG/BD Integration

- a) Workshop Development of Annual Convention
- b) Entrepreneurship Toolkit
- c) Fire Pit Competition
  - (1) Rubic Renovation
  - (2) Helping to get investors in the room during competition at Annual Convention

## V. Amendment Proposal

### A. Engineering Diversity Committee Proposal

- 1. Being reviewed by Document Review Committee
- 2. Goal is to be presented at wintering meeting

## VI. Marketplace

### A. WHQ and Business Diversity Chair Conversation was held Oct. 12, 2016

- 1. Plan is to have WHQ aid in getting Vendors and setting up marketplace in Kansas City

## VII. Competitions

### A. Competition Judges



1. Jacarri to be in contact with Sandra Jones to aid in the securing judges for competitions at Annual convention.

B. Competitions

1. Registration Go Live November 1st
2. Marketing Request have been Submitted

VIII. Adjournment

- A. Meeting was adjourned at 8:54 pm CDT.

# **Communications/Telecommunications Committee**

## **Committee Members:**

Christopher Cole - National Communications Chairperson  
Abriana Stewart-Height – Region II Communications Chairperson  
Isaac Ige – Region III Telecommunications Chairperson  
Beza Bisrat – Region IV Telecommunications Chairperson  
Marlon Taylor – Region V Telecommunications Chairperson  
Ahmed Moalim – Region VI Telecommunications Chairperson  
Yasmine El Garhi – User Experience Consultant

## **Executive Summary:**

### **Old Business:**

### **New Business:**

Convention Website  
- Chosen vendor to develop the website  
- Chosen template for phases 1 and 2  
- Analyzing data from user experience surveys for nsbe.org

### **Voting Items:**

None

## **2016-17 National Ops Plan Contributions:**

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>	
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<input type="checkbox"/> Goal 1, Objective 1.3			

## **National Committee Meeting Minutes:**

N/A

# **Convention Planning Committee**

## **Committee Members:**

Kendra Allen  
Jeremy Ikeogu  
Dwayne E. McKinney Jr.  
Chloe McPherson  
Michelle Mitchell  
Olajide Sobanjo  
Jarred Gibson  
Krystal Jolly  
William Wells  
William Leverette  
Raphaella Norahun-Chaneyalew

## **Executive Summary:**

The October virtual meeting was the first opportunity to review the master agenda, representing a switch from the planning phase to the operational phase. As such, the CPC is tasked with reviewing material from R & A and making sure it is complete. Part of this will involve connecting with NEB, PEB and WHQ counterparts to ensure completeness.

While progress is being made towards operational activities, there is a challenge with the TBG contract. The lack of a completed TBG contract is delaying the development of Opening Session and GTA.

## **Old Business:**

### Admin Zone

- Worked with the Finance and Comm team to get codes and graphics for registration sale to regions.
- Discussed with admin team about more support for my position
- Created FRC presentation
- Prepped team members to present FRC presentation
- Discussed
- Discussed and prepped with WHQ for potential registration issues
- Discussed potential grace period for PCI housing with Wyndham Jade
- Convention update and presentation for NEB Call
- Discussed document for potential FAQ for convention registrants
- Confirmed movie premieres with WHQ
- Solidified November meeting agenda
- Responding to registration issues within the system
- Responded to questions about possible partnership for convention

### Finance Zone Update

- Completed FRC travel documents
- Reviewed and submitted reimbursements

### Comms Zone Update

### Programs Zone

- Involved with direction of innovation labs
- establish potential zones with team
- Moderated monthly Programs call
- Encouraged team on methods of selecting workshops, designing agenda, identify how they will interact with speakers for relevant workshops
- Vetted FRFs with vice chair

- Sent CPP updates to WHQ
- Involved in discussion for career fair time
- Directed Entertainment team to have a sooner deadline for Pageant details/submission

#### PCI Update

- PCI Subcommittee meeting held to discuss Convention logistics and plan meetings leading up to convention. (minutes providing)
- Pre-Torch Awards set as a Dinner Banquet with doors opening at 3:00 and event from 3:30 to 5:30
- I have been assigned the task of planning the NSBE Prom on Saturday Night.
- Constance updated me on the DiscoverE Dream Big premier
- Union Station Big Screen is unavailable. Science City is available until 8:00 pm on Friday night. (last option)
- Innovation Lab exhibitors have committed to participate on some or all of the days
- PCI and Innovation Lab locations have been assigned
- PCI HQ has been assigned

#### TPC Update

- Entertainment List
- Pre-Conference Events

#### GSC Update

- High level integration of the ARLS with NSBE convention
- GSC Website Content
- Workshop Grading

#### Speakers and Workshops

- Made contact between J-3 Speaker Services and NSBE Corporate Relations to continue working on bridging the gap between the Intel focals to understand next steps for the speaking engagement opportunity
- Finalized Workshop List from submitted workshops
- Submitted FRFs to Avis for master agenda

#### Entertainment Update

- 1:1s with each committed sub-committee member
- Composed FRC presentation, application, and promotional material for pageant (application to open November 15, 2016 for R1-4 & R6; adopt R5 method for
- Submitted FRFs for events (awaiting transportation quotes to identify favorable cutoff times for evening events)
- Submitted event descriptions, desired sponsorship amounts, and benefits of sponsorship for the CPP
- Conversation with Krystal surrounding gospel concert (awaiting reply)
- 1:1 with Sterling regarding fitness collaborative with Under Armour (awaiting reply)
- Obtained gospel concert run-of-show from previous year from Erika
- Correspondence with Chloe regarding 2016 winners (sent contact information)

## **New Business:**

#### Admin Zone

- Migrated to smartsheets for tracking action items. Erika Maseko set automatic reminder tracking
- TBG contract status is unclear. As a result, the first artwork from TBG for opening and GTA will be delayed well into

#### December and likely January

- Solidifying December meeting agenda
- Facilitating requests for website content
- Finalizing website content
- Working on convention update for NEB meeting
- First read through additional housing contracts
- Solidify housing plan of action for PCI
- Complete FAQ document for convention
- Finalize Volunteer Benefits Package

#### Finance Zone

- Contracts: deposit dates, deadlines, amounts, addendums
- Coordinating sponsorship between CPC finance and Ada
- Coordinating new partners
- Onboarding of CPC finance (email

#### Comms Zone Update

#### Programs Zone

- Innovation Lab details
- Firepit discussion
- Workshop deadlines

#### PCI Update

- Dream Big premiere location and Friday Night PCI event will be secured
- NSBE Prom Night theme, colors and entertainment will be secured
- More Innovation Lab exhibitors will be secured

#### TPC Update

- Workshop Content
- Roundtable Content & Partner Request
- TPC Marketing
- Certifications/Trainings
- Award Criteria

#### GSC Update

- Rolling on new team member to be responsible for GSC workshops
- Detailed event programming
- ARLS Symposium breakdown
- GEM program planning
- Sourcing panelists for the Professional Certifications Panel

#### Speakers and Workshops

- Responses to abstract submittals about acceptance/rejection of abstracts for workshops ECD 11/11
- Workshop information validation ECD 11/25 (may change pending the true need date)

#### Entertainment Update

- Release/review applications
- Sterling to share artist/speaker costs and availability with team
- Sterling to identify how to tie food truck merchants into vendor agreements
- Awaiting transportation costs from R&A
- Send out RFQs for DJs
- Send out RFQs for Sound & Lighting
- Identify rooms for events (master agenda)

### **Voting Items:**

None

## **2016-17 National Ops Plan Contributions:**

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<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5	<input type="checkbox"/> Objective 7, Goal 7.1
<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.6	<input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.7	<input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 2, Goal 2.8	
	<input type="checkbox"/> Goal 1, Objective 1.2		
<u>Finance Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.3		
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1		
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2		
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3		

## **National Committee Meeting Minutes:**

N/A



# Cultural Responsibility Task Force

## Committee Members:

Documented in September Report

## Executive Summary:

### Old Business:

### New Business:

- Working on first cultural responsibility themed webinars; "Influencing policy as an Engineer" and "Cultural Responsibility in the Work Force"
- Determining best facilitation methods for MyNSBE forum topics. Forum to go live in December.
- Working with Convention Planning Committee to lock down space requirements/availability for Cultural Responsibility forum for 250+ members
- In talks with 3rd parties for cultural responsibility topics regarding crisis response and race, equity, & community engagement

### Voting Items:

None

## 2016-17 National Ops Plan Contributions:

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>	
<input type="checkbox"/> Goal 1, Objective 1.1	<input checked="" type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1	<input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input checked="" type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2	<input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3	<input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input checked="" type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4	<input type="checkbox"/> Objective 4, Goal 4.1
	<input checked="" type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5	<input type="checkbox"/> Objective 5, Goal 5.1
<u>Communications Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1	<input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input checked="" type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2	<input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3	<input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4	<input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5	<input type="checkbox"/> Objective 7, Goal 7.1
<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.6	<input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.7	<input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 2, Goal 2.8	
	<input type="checkbox"/> Goal 1, Objective 1.2		
<u>Finance Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.3		
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1		
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2		
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3		

## National Committee Meeting Minutes:

N/A

# **Document Review Committee**

## **Committee Members:**

Myla Ruffin- National Parliamentarian  
Thzaira Charles- Professionals Parliamentarian  
Danielle Render- Region IV Chairperson  
Racheida Lewis- National Secretary  
Andre' Willis- National Advisor  
S. Gordon Moore Jr.- National Advisor  
Karl Reid- Executive Director

## **Executive Summary:**

The Document Review Committee (DRC) is a group of individuals whose purpose it is to make sure that all changes to the governing documents across the society are sound and do not conflict with the national governing documents. The DRC does this by reviewing all proposals to regional and national bylaws as well as the national constitution and evaluating whether the proposed change conflicts with any of the national documents. The DRC will also look at the potential effects the proposal will have on all of NSBE's governing documents. The DRC also recommends changes to the governing documents based on changes in NSBE's operating procedures and makes recommendations to the Society and National Executive Board (NEB) as appropriate.

The DRC has conducted three meetings to date. Over the course of these meetings, the DRC has reviewed several proposals and provided the appropriate feedback to each submitter. The DRC will continue to review proposals that are submitted to the committee as well as giving a thorough review to the national bylaws to properly align them to the current operating procedures of the society by providing recommendations. The goal of the DRC this year is to ensure our documents across the society currently reflect the proper workings of our society.

## **Old Business:**

Reviewing the following proposals:

Amendments Process for National Professionals Bylaws [APF\_16-004\_NATLPEBBYLAWS-Amendment Process] Professionals Telecommunication Chair – Elected Position [APF\_16-005\_NATLPEBBYLAWS-TCOMMELECT] Appointed Positions Vote [APF\_16-006\_NATLPEBBYLAWS-APPNTPOSITSVOTE]

## **New Business:**

Add Treasurer Emeritus to Region VI Bylaws [APF\_16-013\_R6BYLAWS-TREASEMERITUS]  
Region III RLC Amendment [APF\_16-012\_R3BYLAWS-RLCCHAIR]  
Region III TORCH Amendment [APF\_16-011\_R3BYLAWS-TORCHCHAIR]  
National Executive Board Vote for Professionals Chair [APF\_16-010\_NATLCONST-PEBCHAIRVOTE]  
Emergency Response Protocol  
Natl. Communications Policy  
Business Diversity Committee Redefinition (Resubmittal) [APF\_16-009\_NATLBYLAWS-BDCOMMITTEE]

## **Voting Items:**

None

**2016-17 National Ops Plan Contributions:**

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1	<input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2	<input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3	<input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4	<input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5	<input type="checkbox"/> Objective 5, Goal 5.1
<u>Communications Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1	<input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2	<input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3	<input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4	<input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5	<input type="checkbox"/> Objective 7, Goal 7.1
<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.6	<input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.7	<input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 2, Goal 2.8	
	<input type="checkbox"/> Goal 1, Objective 1.2		
<u>Finance Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.3		
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1		
<input type="checkbox"/> Goal 1, Objective 1.2	<input checked="" type="checkbox"/> Goal 2, Objective 2.2		
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3		

**National Committee Meeting Minutes:**

The DRC met on October 18th from 7:00 pm- 9:00 pm EST to discuss all proposals that had been submitted to date.

# **International Committee**

## **Committee Members:**

Casey Tompkins-Rhoades- Chair  
Paul Shih- Vice Chair  
Frederick Coleman- Finance Coordinator  
Vincent Jenkins- Membership Coordinator  
Arielle Benjamin- CDO Coordinator  
Tremell Parker- Conference Planning  
Jillian A. Bibbins- Telecommunications Chair  
Afolabi George- Region 4 Chairperson  
Samuel Kanu- Region 5 Chairperson  
Steve Pokwo- Region 6 Chairperson

## **Executive Summary:**

Goals and purposes for this year remain the same as what was stated in the last report. Current businesses are FRC preparation and building new chapters within the membership zone and continuing the framework for myNSBE.

## **Old Business:**

FRC Preparation  
- Regional chairs were tasked with incorporating an international component at their respective FRCs  
myNSBE  
- membership chair continues to garner feedback from WHQ staff on the structure and feasibility of the items to be put on the forum

## **New Business:**

Regional chairs, specifically R4 and R6 have made new contacts on advisors for potential new international chapters. R6 also conducted chapter visits.  
Membership chair drafted formal proposal to WHQ regarding the forum. Contacted Nicole Yates and WHQ Marketing team for further discussion.  
Discussion has been started on drafting a formal presentation for use by newly formed international chapters for recruitment purposes. Ultimate goal is to standardize new chapter development.

## **Voting Items:**

None

## **2016-17 National Ops Plan Contributions:**

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>	
<input type="checkbox"/> Goal 1, Objective 1.1	<input checked="" type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1	<input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2	<input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3	<input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4	<input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5	<input type="checkbox"/> Objective 5, Goal 5.1
<u>Communications Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1	<input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2	<input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3	<input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4	<input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5	<input type="checkbox"/> Objective 7, Goal 7.1
<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.6	<input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.7	<input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 2, Goal 2.8	
	<input type="checkbox"/> Goal 1, Objective 1.2		
	<input type="checkbox"/> Goal 1, Objective 1.3		
<u>Finance Zone</u>	<input type="checkbox"/> Goal 2, Objective 2.1		
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.2		
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.3		
<input type="checkbox"/> Goal 1, Objective 1.3			

## **National Committee Meeting Minutes:**

N/A

# **Membership Committee**

## **Committee Members:**

Anna Haydock- National Membership Chair

## **Executive Summary:**

The purpose of the committee is to maintain contact with the NSBE membership, and to build/find new ways to engage with them and help provide resources to them. Through mentorship, chapter visits, and various other projects, the end goal is to provide current members with what they need, and to draw in new members to increase the number.

## **Old Business:**

Region Reign Supreme and Chapter of the year timeline still in process. Continuing with the mentorship program as well.

## **New Business:**

Staying up to date with chapter visit requests and data/information requests from NEB, REB, and CEO's. Compiling all the chapters that have been activated so far and keeping an on-going updated list so we can compare with Aptify and have for next year's NEB/REB.

## **Voting Items:**

None

## **2016-17 National Ops Plan Contributions:**

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>	
<input type="checkbox"/> Goal 1, Objective 1.1	<input checked="" type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1	<input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input checked="" type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2	<input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3	<input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input checked="" type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4	<input type="checkbox"/> Objective 4, Goal 4.1
	<input checked="" type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5	<input type="checkbox"/> Objective 5, Goal 5.1
<u>Communications Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1	<input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input checked="" type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2	<input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3	<input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4	<input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5	<input type="checkbox"/> Objective 7, Goal 7.1
<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.6	<input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.7	<input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 2, Goal 2.8	
	<input type="checkbox"/> Goal 1, Objective 1.2		
	<input type="checkbox"/> Goal 1, Objective 1.3		
<u>Finance Zone</u>	<input type="checkbox"/> Goal 2, Objective 2.1		
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.2		
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.3		
<input type="checkbox"/> Goal 1, Objective 1.3			

## **National Committee Meeting Minutes:**

N/A



## National Leadership Institute Committee

### Committee Members:

Documented in September Report

### Executive Summary:

Negotiating consultant contract for Phase II of Leadership Development Program.

### Old Business:

None

### New Business:

Phase II Kick-Off Meeting planned for week of December 5.

Facilitating evaluation design to establish outcome metrics; pre- and post- assessment instruments; data collection methods and analysis

### Voting Items:

None

## 2016-17 National Ops Plan Contributions:

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1	<input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2	<input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3	<input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4	<input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5	<input type="checkbox"/> Objective 5, Goal 5.1
<u>Communications Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1	<input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2	<input checked="" type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3	<input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4	<input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5	<input type="checkbox"/> Objective 7, Goal 7.1
<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.6	<input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.7	<input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 2, Goal 2.8	
	<input type="checkbox"/> Goal 1, Objective 1.2		
	<input type="checkbox"/> Goal 1, Objective 1.3		
<u>Finance Zone</u>	<input type="checkbox"/> Goal 2, Objective 2.1		
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.2		
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.3		
<input type="checkbox"/> Goal 1, Objective 1.3			



**National Committee Meeting Minutes:**

None



# **Publications Committee PR/Pub Committee**

## **Committee Members:**

Jonathan D. Meekins - National PR  
Austin Rudolph - National Publications  
Ashley Bell - Region I Secretary  
Fritz Jolivan - Region I Publications  
Jaia Greene - Region II PR/Publications  
Kerollin Francois - Region III PR  
Chelsi Cooking - Region III Publications  
Matthew Alexander - Region IV PR/Publications  
Anthony D. Greer - Region V PR/Publications  
Sydney Brown - Region VI PR/Publications

## **Executive Summary:**

This report details the activities of the PR/Publications Committee, which is made up of the National PR and Publications Chairs as well as representatives from each of the six regions. Previously completed activities include a recap of the 20th Annual Golden Torch Awards, #CodeSuccess, #NSBEAExMonth, and NSBE 30 Under 30 nominations. New activities that have been taken on are recaps of FRC for Regions 2, 3, and 6, promotion for Annual Convention 30% Flash Registration, the continuation of NSBE AEx Month, and NSBE Magazine. Further details on these activities can be found in the sections following.

## **Old Business:**

1. 20th Annual Golden Torch Awards (GTA) nominations still open
  - a. Extended nominations are still open
    - i. Committee of regional PR's have been tasked to keep GTA graphic and information in social media rotation until 11/11/16
2. #CodeSuccess a NSBE Program in partnership with Google
  - a. Launched and presented content to the committee with general and region-specific graphics for bootcamps.
  - b. Eventbrite links for each regional bootcamp is as follows
    - i. R1 - [www.eventbrite.com/e/region-1-code-success-nsbe-bootcamp-tickets-28464129979](http://www.eventbrite.com/e/region-1-code-success-nsbe-bootcamp-tickets-28464129979)
    - ii. R2 - [www.eventbrite.com/e/region-2-code-success-nsbe-bootcamp-tickets-28466207192](http://www.eventbrite.com/e/region-2-code-success-nsbe-bootcamp-tickets-28466207192)
    - iii. R3 - [www.eventbrite.com/e/region-3-code-success-nsbe-bootcamp-tickets-28466259348](http://www.eventbrite.com/e/region-3-code-success-nsbe-bootcamp-tickets-28466259348)
    - iv. R4 - [www.eventbrite.com/e/region-4-code-success-nsbe-bootcamp-tickets-28466289438](http://www.eventbrite.com/e/region-4-code-success-nsbe-bootcamp-tickets-28466289438)
    - v. R5 - [www.eventbrite.com/e/region-4-code-success-nsbe-bootcamp-tickets-28466289438](http://www.eventbrite.com/e/region-4-code-success-nsbe-bootcamp-tickets-28466289438)
    - vi. R6 - [www.eventbrite.com/e/region-6-code-success-nsbe-bootcamp-tickets-28466391744](http://www.eventbrite.com/e/region-6-code-success-nsbe-bootcamp-tickets-28466391744)
3. #NSBEAExMonth Prep
  - a. Communicating best practices to use in promotion of #NSBEAExMonth
  - b. Graphic and materials out.
4. NSBE 30 Under 30 nominations open
  - a. Distributed to Regional PR's for social media push
  - b. Nomination form with graphic currently live on nsbe.org and social media
  - c. Open through November 2<sup>nd</sup>
    - i. There were not many submissions submitted by the deadline. Because of this, the deadline was not extended to avoid running into conflicts with the magazine production schedule, but nominations are still being accepted
    - ii. Current count as of 11/10 stands at 22 nominations. The campaign will be renamed and those who have submitted nominations will be highlighted upon review of the Scholarship and Awards Committee.

## **New Business:**

1. FRC Recaps (Regions 2, 3, 6)
  - a. Document for minutes with Regional PR/Pubs
2. Promotion for Annual Convention 30% Flash Registration
  - a. As of 11/7/16 the promo codes for each region to promote at FRC went live on the registration site for convention
  - b. Promotion started promptly on 11/7 and strategically introduced via national/regional social media outlets
  - c. Content is in constant rotation on national social media through Sprout Social, also
3. NSBE AEx Month
  - a. Successful debut on the campaign in regards to IG challenge
  - b. Preparations for #NSBEStudy twitter chat finishing up and ready to promote to Regional PR's
  - c. High participation on a virtual platform and at FRC
4. NSBE Magazine
  - a. Proof for Fall magazine released for editing until 11/10/17
  - b. Magazine will now be finalized and sent to printer

## **Voting Items:**

None

## **2016-17 National Ops Plan Contributions:**

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1	<input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2	<input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3	<input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4	<input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5	<input type="checkbox"/> Objective 5, Goal 5.1
<u>Communications Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1	<input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2	<input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3	<input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4	<input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5	<input type="checkbox"/> Objective 7, Goal 7.1
<input checked="" type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.6	<input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.7	<input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 2, Goal 2.8	
	<input type="checkbox"/> Goal 1, Objective 1.2		
	<input type="checkbox"/> Goal 1, Objective 1.3		
<u>Finance Zone</u>	<input type="checkbox"/> Goal 2, Objective 2.1		
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.2		
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.3		
<input type="checkbox"/> Goal 1, Objective 1.3			

## **National Committee Meeting Minutes:**

N/A

# **Scholarships & Awards Committee**

## **Committee Members:**

Christian G. Miller, National Programs Chairperson~  
Maya E. Carrasquillo, National Pre-College Initiative Chairperson  
Wayne Lester, National Academic Excellence Chairperson  
Michael Boswell, National Treasurer\*  
Anna Haydock, National Membership Chairperson  
Austin Rudolph, National Publications Chairperson  
Casey Tompkins-Rhoades, National International Chairperson  
Yvette M. Selby, National Professionals Programs Chairperson  
Steven A. Jarret, National Advisor  
Raynashia Goodine WHQ Collegiate Scholarship Coordinator (Accompanied by Danielle Craddock)  
Niccole Boswell, Chevron Corporation representative, Board of Corporate Affiliates  
Dante Crockett, Ford Motor Company representative, Board of Corporate Affiliates

~Committee Chairperson

\*Filling in for the vacant National Finance Chair

## **Executive Summary:**

The purpose of the Scholarships and Awards Committee is to modify the criteria, perform the selection, and approve any new awards programs.

In this second meeting, the committee affirmed the selection process for Golden Torch Awards and Scholarships. Both of which consisted of members signing up for preferred categories, but in large hinges on the volume of applications/nominations per category. The current awards timeline was updated, including the addition of NSBE 30 under 30. A major matter of reviewing Chapter of the Year and Region Supreme is postponed until the next meeting due to scheduling conflicts. The criteria of Chapter of the Year may stay the same as years prior as to not create conflict by switching criteria mid-season. However, Region Supreme is still subject to alterations due to the flexibility of fulfilling the criteria. NSBE Jr. Chapter of the Year is pending for approval at the next meeting.

## **Old Business:**

(a) Guidelines: (1) Ray will be sending the draft to Christian shortly. (2) The guidelines will be finished after the primary cycle of application review and selection.

(b) Awards Programs Sheet: (1) Currently on the back burner, hopefully, to be completed come January

## **New Business:**

(a) GTA awards selection process: (1) Committee members will sign up for categories. (2) Selection will happen via NSBEconnect.

(b) Chapter of the Year timeline, criteria, and selection process review: (1) Will have an update by next meeting.

(c) Region Supreme timeline, criteria, and selection process review: (1) Will have an update by next meeting.

(d) 30 under 30 timeline, criteria, and selection process review: (1) Timeline, criteria, and selection process confirmed.

(2) Austin is moving with the award and will notify the committee of the next steps.

(e) Bylaw consideration: (1) Discussed. It seems majority thinks that board specific awards should be considered instead.

## **Voting Items:**

None

## 2016-17 National Ops Plan Contributions:

Administrative Zone	Membership Zone	Programs Zone	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1	<input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2	<input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3	<input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4	<input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5	<input type="checkbox"/> Objective 5, Goal 5.1
<b>Communications Zone</b>	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1	<input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2	<input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3	<input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4	<input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5	<input type="checkbox"/> Objective 7, Goal 7.1
<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.6	<input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.2	<b>Parliamentarian</b>	<input type="checkbox"/> Objective 2, Goal 2.7	<input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 2, Goal 2.8	
	<input type="checkbox"/> Goal 1, Objective 1.2		
	<input type="checkbox"/> Goal 1, Objective 1.3		
<b>Finance Zone</b>	<input type="checkbox"/> Goal 2, Objective 2.1		
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.2		
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.3		
<input type="checkbox"/> Goal 1, Objective 1.3			

## National Committee Meeting Minutes:

### Timeline Review:

- September 1 - Fall Cycle Scholarship applications open
- September 1 - GTA nominations open
- October 5 - 30 under 30 nominations open
- November 1 - GTA nominations close
- November 2- December 2 - GTA review and selection
- November 2- 30 under 30 nominations close
- November 2 – November 16 - 30 under 30 review and selection
- December 31 - Fall Cycle Scholarship applications close
- January 2-20 - Fall Cycle Scholarship review and selection
- April 1- Spring Cycle scholarship applications open
- June 30 - Spring cycle scholarship applications close
- July 1- 20 - Spring cycle review and selection

# **T.O.R.C.H Committee**

## **Committee Members:**

Zaire Silvia  
R1 Shanel Chisholm  
R2 Reggie Padgett  
R3 Imani Cooper  
R4 Jorge Jemison  
R5 Nariana sands  
R6 Ty'Dria white

## **Executive Summary:**

The purpose of the TORCH committee is to assist and encourage all chapters to successfully execute events throughout the year.

Goals for TORCH Committee is to restructure TORCH programming to act as a pipeline development tool and provide more relevancy to impacting Black Communities from a technical perspective.

## **Old Business:**

FRC TORCH Event  
TORCH Month

## **New Business:**

- TORCH Proposal

## **Voting Items:**

None

## 2016-17 National Ops Plan Contributions:

Administrative Zone	Membership Zone	Programs Zone	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1	<input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2	<input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3	<input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4	<input checked="" type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5	<input type="checkbox"/> Objective 5, Goal 5.1
<b>Communications Zone</b>	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1	<input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2	<input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3	<input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4	<input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5	<input type="checkbox"/> Objective 7, Goal 7.1
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	<input type="checkbox"/> Goal 1, Objective 1.2		
	<input type="checkbox"/> Goal 1, Objective 1.3		
<b>Finance Zone</b>	<input type="checkbox"/> Goal 2, Objective 2.1		
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.2		
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.3		
<input type="checkbox"/> Goal 1, Objective 1.3			

## National Committee Meeting Minutes:

### Agenda

8:30p.m. CDT Call to Order

8:30- 8:45 p.m. FRC Updates

8:45-9:00 p.m. T.O.R.C.H. Month Update

9:00-9:25 p.m. T.O.R.C.H. Proposal Thoughts and ideas (Document will be sent out by the end of the week.)

9:25-9:30 p.m. Question & Concerns

9:30p.m. Adjourn