




NATIONAL SOCIETY OF BLACK ENGINEERS

 Think Green! Please do not print unless absolutely necessary

2012-2013 National Executive Board Meeting Minutes

LAST UPDATED

JANUARY 2013



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National Executive Board (NEB) Elect Meeting Minutes

April 18, 2012

Administrative Zone		Present	Late	Absent
National Chairperson Elect	Calvin Young	X		
National Vice-Chairperson Elect	Ron Stubblefield	X		
National Secretary Elect	Melanie Hazeley			
National Treasurer				
National Programs Chairperson Elect	Matthew McFarland	X		
National Alumni Extension Chair Elect	Darnell Fisher			
National Parliamentarian				
National Chair Emeritus				

Communications Zone		Present	Late	Absent
National Communications Chairperson				
National Public Relations Chair Elect	Khalia Braswell		X	
National Publications Chairperson				

Finance Zone		Present	Late	Absent
National Finance Chairperson				
National Financial Controller				
2013 CPC Chairperson	Whitney Gaskins	X		

Programs Zone		Present	Late	Absent
National Academic Excellence Chair Elect	Jasmine Keene	X		
National Business Diversity Chairperson				
National Leadership Institute Chairperson				
National PCI Chairperson				

Membership Zone		Present	Late	Absent
National Membership Chairperson Elect	Isaiah Brown	X		
National International Chairperson Elect	Makeda Narradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			X

Other Attendees	Present	Late	Absent

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

Meeting Call to Order at 9:00 PM EST
Chaired by Calvin Young – National Chairperson Elect

Agenda Overview – Ron Stubblefield

Appointments

- I. PCI Chairperson



- a. Chairman Young recommends Paula McCall for PCI Chairperson.
- b. I move to appoint Paula McCall as 2012-2013 PCI Chairperson**
 - i. Maker: Aggrey Jacobs**
 - ii. Seconder: Ron Stubblefield**
- c. Aggrey – Great person for the job
- d. Ron – Passion to do job well. Experience with PCI. Has the soft skills.
- e. Discussion
 - i. Avery – Are there any other potential applicants?
 - 1. Calvin – I do not know of any others.
 - ii. Matthew – Comment on her goals for the year.
 - 1. Calvin – Make sure all regions understand how to work with students and chaperones. Structure the way we do our PCI activities. Streamline training.
- f. Call the question – Aggrey Jacobs
- g. Objection – Avery
- h. Discussion
 - i. Avery – Comment on her character.
 - 1. Ron – She is big on integrity and holding herself to a constant standard of excellence.
 - 2. Calvin – She has a passion in PCI.
 - ii. Jasmine – Comment on level of strategic thinking.
 - 1. Calvin – She talked about our ability to measure the students success from SEEK and what role the PCI committee has in that program.
- i. Call the question - Jasmine

Voting		Yes	No	Abstain
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Vacant			
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Vacant			
National Public Relations Chair Elect	Khalia Braswell			
National Publications Chairperson	Vacant			
National Finance Chairperson	Vacant			
National PCI Chairperson	Vacant			
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			
Total		11	0	0

Motion passes by a vote of 11-0-0

II. Parliamentarian



- a. Chairman Young entertians motion to appoint Ahmed Awadelkarim as 2012-2013 Parliamentarian.
- b. So moved: Avery
- c. Second: Ron
- d. Avery – Worked with Ahemd on the chapter and regional level. Emmerced himself in the role. Constantly trying to find ways to engage the senate.
- e. Discussion
 - i. Aggrey – Speak to his knowledge of governing documents and parliamentary procedure based on interview.
 - 1. Calvin – Got a good sense that he was knowledgable and that he wasn't going to compromise and instead help us make decisions to move forward.
- f. Call the question - Matthew

Voting		Yes	No	Abstain
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Vacant			
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Vacant			
National Public Relations Chair Elect	Khalia Braswell			X
National Publications Chairperson	Vacant			
National Finance Chairperson	Vacant			
National PCI Chairperson	Vacant			
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown			X
National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			
	Total	10	0	2

Motion passes by a vote of 10-0-2

III. Financial Controller

- a. Chairman Young recommends Carly Cobbold for the position of Financial Controller.
- b. I move to appoint Carly Cobbold as 2012-2013 Financial Controller.**
 - i. Maker: Aggrey Jacobs
 - ii. Seconder: Ron Stubblefield
- c. Aggrey – She has an excellent understanding of NSBE finances and was able to teach me effectively. There was never an issue she wasn't able to tackle.
- d. Ron – She has noteworthy and diverse NSBE finance experience. She is the GE Opertaitonal Leadership Program and Six Sigma Green Belt certified. She understands how we can use our finances to impact our members. She can help us move our processes forward.
- e. Discussion



- i. Jelece – What was the distinguishing factor from recommending her over the rest?
 - 1. Calvin – Her industry level experience coupled with what she has done in NSBE and her level of maturity. One of the other candidates I didn't think was good for the dynamic and the other candidate knew the job well but she would not grow in that position.
- ii. Avery – Did she have any plans or training our regional finance zones on contract negotiation?
 - 1. Calvin – Her goal was to teach each individual member on the board how they are apart of the budget.
- iii. Avery – Did she have a timeline to when she would set these things in motion?
 - 1. Calvin – That's a little more detailed for the questions we asked.
- iv. Jasmine – What was your impression on how well she understood the role of the financial controller?
 - 1. Calvin – I felt like she was very aware.
 - 2. Ron – She has been trained in the GE program on a lot of those changes that we modeled after.
- v. Calvin – I felt it was important to have someone who could handle the confrontation that comes with this role. She spoke on the training she has had in working with personalities to get to the result.
- vi. Matthew – Did you ask her how will she manage being a full-time employee and being on the NEB?
 - 1. Calvin – We did not ask questions specifically towards that.
- vii. Matthew – Do you have a feel for her role at work and serving on the NEB?
 - 1. Calvin – I think she can handle it.
 - 2. Ron – Our outgoing financial controller was a full-time employee
- viii. Calvin – To speak to her time management skills, she has been a supervisor in a union shop during the time of a potential stike. She talked about her experience and how she handled it.

Voting		Yes	No	Abstain
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Vacant			
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Vacant			
National Public Relations Chair Elect	Khalia Braswell			X
National Publications Chairperson	Vacant			
National Finance Chairperson	Vacant			
National PCI Chairperson	Vacant			
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		



Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			
	Total	11	0	1

Motion passes by a vote of 11-0-1

- I. Next Steps in Appointment Process
 - a. More appointments pending
 - b. NATSP will be appointed this year, will be devoted to revenue diversity and annual giving.
 - c. No applications for Finance Chair, Communications Chair, and Publications Chair have been received to date
 - d. Chairman Young encourages recruitment of quality candidates from the western regions to increase a diverse regional representation on the NEB
 - e.
 - f. Isaiah – How do we need to go about filling our committees?
 - i. Ron – Regional counterparts already on committee. You can recommend ad-hoc positions to the board. Send me a list of positions you want by next week Friday that aren't in the bylaws with a description and we will discuss that at NTM.
 - ii. Calvin – A motion should be put on the floor for the board.
 - g. Whitney – If you are doing rolling applications what are you telling people who apply for position who we've appointed?
 - i. Ron – We will go to the comm team to update the information to the membership.

Questions/Comments/Concerns/Open Discussion

- II. Calvin – Due tonight regarding bylaws.

Action Item:
If there are any task force or committees you are interested in join, please let me know by tonight. Those appointments will be made the first meeting after we take office which will be at NTM.

From: Chairman Young
To: National Executive Board
Due Date: April 18th, 2012 11:59 PM EDT
- III. Victoria – When will we be able to renew our membership?
 - a. Ron – IMPak needed to be reset in order for people to renew but that process has been delayed. That action item will be reissued once that is set. Everyone is now able to register for NLC.
- IV. Victoria – For those of us who are still filling up our board, do we just update IMPak so they can register for NLC?
 - a. Ron – Yes
- V. Victoria – What is the latest time we can add members to REB so they can get travel for NLC?
 - a. Ron – In policy it is 30 days in advance of event. But you can reach out to National Treasurer for an extension. I would encourage everyone to reach out to Sade to get a policy exemption.
- VI. Calvin – If you have not gotten a call from me by now, you will get a call from me by next week.



- VII. Jelece – The regional results are on the website, who do we need to talk to get that information updated?
 - a. Ron – Mike Wyatt

Adjournment at 9:48 PM EST



National Executive Board (NEB) Elect Meeting Minutes

April 28, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher			X
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus				

Communications Zone		Present	Late	Absent
National Communications Chairperson				
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson				

Finance Zone		Present	Late	Absent
National Finance Chairperson				
National Financial Controller	Carly Cobbold			X
2013 CPC Chairperson	Whitney Gaskins			X

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson				
National Leadership Institute Chairperson				
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown			X
National International Chairperson	Makeda Narradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills			X
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre	X		

Other Attendees		Present	Late	Absent

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons



Meeting Call to Order 4:00 PM EST
Chaired by Calvin Young, National Chairman

Orders of the Day – Ron Stubblefield, National Vice Chairman

Appointments

Chairman Young recommends Olisa Pinto as National Assistant Treasurer for Special Projects.
I move to appoint Olisa Pinto as National Assistant Treasurer for Special Projects.

Maker: Matthew McFarland
Seconder: Ron Stubblefield

Matthew:

- Worked with Olisa for 2 years
- Has a good foundation and understanding for NSBE finances and how to be Treasurer and Assistant Treasurer

Ron:

- One of the most engaged applicants we had this year

Call the question: Melanie Hazeley

Voting		Yes	No	Abstain
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson				
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall			X
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown			
National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills			
Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre			X
	Total	10	0	2

Motion passes 10-0-2



Chairman Young recommends Mellissa Jacques as National Leadership Institute Chairperson

Motion Dies

Chairman Young recommends Marshall Stukes as National Communications Chairperson
I move to appoint Marshall Stukes as National Communications Chairperson

Maker: Melanie Hazeley
Seconded: Avery Williams

Melanie:

- Marshall has a lot of technical experience
- Although he lacks in regional experience he makes up for it in NSBE passion
- Takes NSBE very seriously
- I think he will be able to step up to the learning curve

10-Minute Discussion

- Matthew – Could you comment on candidate’s goals for the position?
 - Melanie – Goals are to do the work of NSBE communications-wise and to create a NSBE app.
- Jasmine – Could you comment on whether or not he is up to speed with ongoing projects?
 - Melanie – He is not necessarily up to speed but he has been recently talking to the outgoing Comm Chair.
- Matthew – Is there is a reason why he didn’t run for regional leadership?
 - Melanie – In my personal conversations with him I think he just missed the deadline.

Call the question: Matthew McFarland

Voting		Yes	No	Abstain
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson				
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall			X
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown			
National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills	X		



Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre			X
	Total	11	0	2

Motion passes 11-0-2

Chairman Young recommends Corey Baker as National Treasurer

I move to appoint Corey Baker as National Treasurer

Maker: Ron Stubblefield

Seconded: Calvin Young

Ron:

- Has the functional understanding of how NSBE finances work
- Has the finance and board experience and understand how to interchange the two and combine them to be strategic
- I think he will be a strong treasurer

Calvin:

- I liked his level-headed demeanor as a regional chair and ability to use engineering while problem solving
- Will bring a level of maturity to the board
- He knows what it takes to do the job right

Ahmed: By seconding the motion the Chair relinquishes their spot as the chair of the meeting. Since the Vice-Chair made the motion, the Parliamentarian will chair the meeting for the duration of the motion.

10-Minute Discussion

- Jelece – What was the distinguishing factors between the candidates?
 - Calvin – The history of the candidates to be swayed.
 - Ron – Corey had previous finance zone experience.
- Jelece – Where you able to validate the accuracy of the statements he submitted?
 - Ron – Yes
- Avery – Could you all speak to his vision for the position?
 - Calvin – His vision was to have the finance zone look to make ways happen for the team.
- Victoria – What are his plans to diversify our funds?
 - Calvin – We didn't ask questions specific to that because the plans to do that are already laid out.
 - Ron – He has the ability from his experience as regional treasurer to take current plans to make them work.
- Matthew – Do you think that Corey has the knowledge and background to continue what has done in the past two years?
 - Calvin – Absolutely
- Avery – How confident are you in his ability for him to execute having been removed for so long?
 - Calvin – I'm confident enough for me to recommend him to the board
- Jelece – Why didn't he run at national convention?



I move to extend time by 5 minutes

Maker: Matthew McFarland

Second: Jelece Morris

Voting		Yes	No	Abstain
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson				
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown			
National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre	X		
	Total	12	0	0

Motion passes 12-0-0

5-Minute Discussion

- Jelece – Since he was at national convention, why did he run then?
 - Calvin – I cannot answer that
- Matthew – I want to point out that the other candidate could not run for Treasurer because she ran for another position at convention.
- Jasmine – I couldn't get from his application that he knew how his position related to the other ones. Did you guys ask any questions that could answer that?
 - Ron – He understands that he needs to be a long-range planner and financial educator and make sound decisions from a finance perspective

I move to table this motion

Maker: Avery Williams

Second: Matthew McFarland

Point of Order: Matthew - Is there no discussion before we move to a vote?



Ahmed - No

Voting		Yes	No	Abstain
National Vice-Chairperson	Ron Stubblefield		X	
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson				
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown			
National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre		X	
	Total	11	1	0

Motion passes 11-1-0

Treasurer Candidates

Ron

- We will have time for appointments at NTM
- I suggest that we share interview notes before NTM
- We can also give board members a chance to submit questions to be asked at the interviews and bring those answers back to the board

Avery – I would request that they actually write out their own answers on how they plan to implement their plan

Calvin – Would you be comfortable with interviewing them as a board at NTM?

Jasmine – Yes, but I think we would need to take care that we are not badgering them

Victoria – We may need to have our questions submitted in advance

Ahmed – We need to be conscious of how we come across to people who we are interviewing



Matthew

- I don't think we should do open interviews because we should respect our chair enough to bring recommendations to the board
- I would advise that you have the previous treasurer sit on the interviews

Calvin

- Lets do a roll call vote on the matter.
- Should we do open interviews or not?
- The alternative would be a direct interview with submitted board questions and the current treasurer, possibly another person

Voting		Yes	No	Abstain
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland		X	
National Communications Chairperson				
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall			X
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown			
National International Chairperson	Makeda Nurradin		X	
Region I Chairperson	Aggrey Jacobs		X	
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris		X	
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins		X	
Region VI Chairperson	Lacie Pierre		X	
	Total	6	6	1

Vote fails 6-6-1

Calvin

- So there will be a re-interview of both candidates
- They will be asked to write a summary of what their plans will be
- If you have any questions that you would like us to ask then send them to Ron tonight

NLI Candidates

Calvin

- I will review the candidates and come back with a recommendation for NLI Chair at NTM
- If it is a new recommendation it will be Yael



Victoria – I feel like we should just vote on it if we feel there is a better candidate out there

Calvin

- Lets do a roll call vote
- Vote yes if you would like to re-interview
- Vote no if you would like to address it now

Chairman Young entertains the motion to re-interview the NLI Chairperson candidates

Motion dies

Chairman Young entertains the motion to appoint Mellissa Jacques as NLI Chair

Motion dies

Housekeeping

Ron

- There will be time on the agenda for appointments at NTM
- Send me an email if you will not be able to be at NTM
- Also for exams send me the subjects you need tutors for
- Send me dietary restrictions

Calvin

- We will send an email about the board annual giving
- I think this board is doing a great job at vetting through the candidates
- You guys are making a strong effort to make sure the right individuals are on the board

Jasmine – If we already have people in mind for standing committees can we bring forward the positions as well as the person to be approved?

Ron – Talk to me offline about that.

Adjournment



National Executive Board (NEB) Meeting Minutes

May 3, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland			X
National Alumni Extension Chair	Darnell Fisher	X		
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus				

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes		X	
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson				

Finance Zone		Present	Late	Absent
National Finance Chairperson				
National Financial Controller	Carly Cobbold		X	
2013 CPC Chairperson	Whitney Gaskins			X
Assistant Treasurer of Special Projects	Olisa Pinto			X

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene			X
National Business Diversity Chairperson				
National Leadership Institute Chairperson				
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown			X
National International Chairperson	Makeda Narradin			X
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams			X
Region III Chairperson	Jelece Morris		X	
Region IV Chairperson	Victoria Hills			X
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			excused

Other Attendees		Present	Late	Absent
Tony Harris - NAB				
Kari Jordan				
Sharon Southerland-Smith - WHQ				
Brenda Nathan				
Calvin Phelps				
Donna O. Johnson - NAB				
Dr. Njema Frazier				

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons



Meeting Call to Order 4:00 PM EST
Chaired by Calvin Young

Orders of the Day

Introductions

L.E.A.P.: Time Management for 21st Century Thinkers – Donna O. Johnson [Presentation]

Team Building Exercise – Donna O. Johnson

Recess for the day



National Executive Board (NEB) Meeting Minutes

May 4, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher	X		
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus				

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes		excused	
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson				

Finance Zone		Present	Late	Absent
National Finance Chairperson				
National Financial Controller	Carly Cobbold	X		
2013 CPC Chairperson	Whitney Gaskins			X

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson				
National Leadership Institute Chairperson				
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Narradin			X
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams			X
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			X

Other Attendees		Present	Late	Absent
Njemile Crawley				
Shon McGhee				
Alexis Dickerson				
Sharon Southerland-Smith				
Brenda Nathan				
Kari Jordan				
Tony Harris				
Don Nelson				
Dr. Njema Frazier				
Franklin O. Moore				
Katrina Hill				



Sharifa Vinson			
Pamela Sharif			
Kenjie Davis			
Teiko Akufo			
Lashonda Winston			
Angela Jackson			
Carl Mack			
Roena Cox			
Calvin Phelps			

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

Meeting Call to Order 9:30 AM EST
Chaired by Chairman Young

Orders of the Day

Roll Call

Introduction to World Headquarters – Sharon Southerland-Smith [Presentation]

2012-2014 Strategic Plan – Ron Stubblefield [Presentation]

Year in Review – Kari Jordan [Presentation]

Action Item:

Re-view the New Orleans site selection for 2017 Convention with recommendation to focus on what is academically best for our members. Have new recommendation before NLC so the NEB can review.

From: Chairman Young
 To: CPC Task Force
 Due Date: NLC

Zone Transitioning – Dr. Frazier [Presentation]

Documentation, Achieving and Reporting – Brenda Nathan [Presentation]

Signature Programs – Matthew McFarland/Alexis Dickerson [Presentation]

Action Item:

Look at how the logo policy is being advertised and how chapters can learn about it.

From: NEB
 To: Comm Zone
 Due Date: TBD



Virtual Transition Meeting Feedback – Dr. Njema Frazier [Presentation]

Recess for the day



National Executive Board (NEB) Meeting Minutes

May 5, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher	X		
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus				

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson				

Finance Zone		Present	Late	Absent
National Finance Chairperson				
National Financial Controller	Carly Cobbold			X
2013 CPC Chairperson	Whitney Gaskins			X
Assistant Treasurer of Special Projects	Olisa Pinto	X		

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson				
National Leadership Institute Chairperson				
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Narradin			X
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams		X	
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			X

Other Attendees		Present	Late	Absent
Calvin Phelps				
Reginald Ewing - NAB				
Brenda Nathan				
S. Gordon Moore Jr. - NAB				
Donna O. Johnson - NAB				
Sharon Southerland-Smith - WHQ				
Virginia Booth - NAB				
Dr. Njema Frazier				
Onte McClendon				
Tony Harris - NAB				



Don Nelson - WHQ			
Sade Ruffin			

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

**Meeting Call to Order 4:00 PM EST
Chaired by Chairman Young**

Roll Call

Orders of Day

2012-2013 National Directives – Chairman Young [Presentation]

- Academic Excellence
- Professional Branding
- Engineering Exposure

Action Item:

Submit 5 preferred locations for a NEB or WHQ chapter visit with a brief justification. Select chapters that can benefit the most from a visit to help them work towards National and Regional Directives. All demographics.

From: Isaiah Brown, Membership Chair

To: Regional Chairs

Due Date: May 16

S. Gordon Moore:

- I challenge the membership zone to develop strategies to assess what chapters need and how we can help them develop

Chairman Young:

- By NLC, Ahmed will come back with a plan of how we can develop the Senate.

Board Ethics – Steve Jarrett [Presentation]

Chairman Young:

- I suggest a taskforce to be created comprised of Regional Chairs, Executive Director, Legal Counsel, Membership Chair, Steve Jarrett, AE Chair to come up with corrective solutions for ethics of NSBE members
- Report out at NLC

Board Duty – Maureen Knight [Presentation]

Chairman Young relinquishes chair of meeting to Vice Chairman



Conflict Resolution and Accountability – Virginia Booth [Presentation]

Parliamentary Procedure – Reginald Ewing [Presentation]

Budget Walkthrough – Sade Ruffin [Presentation]

I move to extend time by 10 minutes.

Maker: Paula McCall

Secunder: Jelece Morris

Motion passes by consensus

Call for Orders of the Day – Ron Stubblefield

Chairman Young resumes as chair of meeting

Appointments

Chairman Young recommends Chairman Phelps as National Chair Emeritus

I move to appoint Chairman Phelps as National Chair Emeritus

Maker: Jasmine Keene

Secunder: Isaiah Brown

Jasmine: His perspective and guidance will be worthwhile

Call the question: Victoria

Hand Vote: Motion passes unanimously

Chairman Young recommends Sade Ruffin as National Treasurer Emeritus

I move to appoint Sade Ruffin as National Treasurer Emeritus

Maker: JaRod Collins

Secunder: Jelece Morris

JaRod:

- Did a great job at explaining budget
- Is a great asset

Call the question: Victoria

Hand Vote: Motion passes by 11-0-1

Chairman Young entertains a motion to take from the table the appointment of Corey Baker as National Treasurer

I move to take from the table the appointment of Corey Baker as National Treasurer

Maker: Jelece Morris



Seconded: Aggrey Jacobs

Chairman moves to question

Motion passes by unanimously

Discussion Resumes

Chairman:

- From the interviews and statement, I am sure he can do a great job in the position
- He's got the vision for the role that will support what we are trying to do here
- Will add to the dynamic of the board

Jeleece: State exact question you all asked in the second interview and their answer

Chairman: [excerpt]

Aggrey: Speak to his knowledge about the rest of the national budget

Chairman: Both had strong knowledge of the national budget

I move to extend times by 10 minutes

Maker: Matthew McFarland

Seconded: Jeleece Morris

Passes by consensus

Sharon:

- I have worked with both of them
- Working with Corey I do believe he has the functional skill set for the finance zone
- Understands processes
- Will be ready to educate the rest of the board about financial processes
- Has been away from the board for a couple of years but from what he has learned it will add to the board

Isaiah: What is his most recent involvement in finance zone?

Chairman: He was regional treasurer in 2006-2007

Jeleece: I would like to know the Treasurer Emeritus' opinion about the answers to questions

Sade:

- His finance background will make adjustment easier
- You really have to look at their ability to adjust once you get in this position

Victoria: Reading both of their visions, I feel like Corey's did not have the implementation and supporting details



Chairman: Trust that my vetting of them gives you the confidence that my recommendation will do better.

Aggrey: Did Corey speak to Treasurer Emeritus about the position?

Sade: He was more trying to learn the difference between regional and national treasurer

Calvin Phelps: Don't discount the experience you get from being a regional treasurer and regional chair.

I move to extend by 10 minutes

Maker: JaRod

Secunder: Isaish

Motion approved by consensus

Call question: Aggrey Jacobs

Roll Call Vote

Voting		Yes	No	Abstain
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown		X	
National International Chairperson	Makeda Nurradin			
Region I Chairperson	Aggrey Jacobs		X	
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills		X	
Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre			
	Total	10	3	0

Motion passes 10-3-0



Chairman Young recommends Yael for NLI Chairperson
I move to appoint Yael M. for NLI Chairperson

Maker: Isaiah Brown
Second: Jasmine Keene

Isaiah:

- Already worked on the NLI committee
- Has served on the regional and national boards
- Various perspectives of leadership and the process

Call the question: Victoria Hills

Voting		Yes	No	Abstain
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Nurradin			
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre			
	Total			

Motion passes unanimously

Call for orders of the day

Zone Meetings

Chairman Young strongly encourages the NEB to participate in Annual Giving

Recess for the day at 4:00 PM





National Executive Board (NEB) Meeting Minutes

May 6, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Ron Stubblefield	X		
National Secretary	Melanie Hazeley	X		
National Treasurer				
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher	X		
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus	Calvin Phelps	X		

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell			X
National Publications Chairperson				

Finance Zone		Present	Late	Absent
National Finance Chairperson				
National Financial Controller	Carly Cobbold			X
2013 CPC Chairperson	Whitney Gaskins			X
National Assistant Treasurer of Special Projects	Olisa Pinto	X		

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson				
National Leadership Institute Chairperson				
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Narradin			X
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams			X
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			X

Other Attendees		Present	Late	Absent
Reginald Ewing – NAB		X		
S. Gordon Moore Jr. – NAB		X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons



Meeting Call to Order 4:00 PM EST
Chaired by Chairman Young

Orders of the Day

Overview of Calendar

Overview of changes to NEB Handbook – Ron Stubblefield

Ron Stubblefield:

- Any NEB calls (as needed) that will happen over the summer will be on the third Wednesday starting at 9:00 PM EST
- For any information that will be presented at any meetings, the information must be uploaded to the Portal at least 2 weeks in advance

NTM Feedback – Dr. Njema Frazier

General Feedback

- Isaiah Brown: Effective use of my time. I would have liked to engage the community.
- JaRod Collins: Enjoyed this meeting. Was very helpful. Liked all the interaction. For next year I would elaborate on the interactive stuff.
- Isaiah Brown: The breaks were really cool.

One thing you heard about the NEB meeting that you came to find that is not true.

- Isaiah Brown: Nobody listens to your ideas
- Aggrey Jacobs: Region 1 versus NEB is not true
- JaRod Collins: Death by PowerPoint. Everything is a blood bath when it comes to decisions
- Victoria Hills: NEB is really cliquish and that everyone has their own alternative agenda
- Jelece Morris: Regional chairs are only thinking about their own region
- Marshall Stukes: It would be ridiculously difficult
- Melanie Hazeley: Surprised at the quality of people
- Olisa Pinto: Intimidation factor
- Paula McCall: PCI against the world
- Jasmine Keene: The NEB was really uptight
- Matthew McFarland: The NEB was a bunch of paper pushers

Google Apps Presentation – Melanie Hazeley [Presentation]

Action Item:

Have Google Apps for the NEB live.

From: Melanie Hazeley, Secretary

To: IT team

Due Date: May 15, 2012

Action Item Review – Melanie Hazeley

Action Item 1:

Date Issued: May 4, 2012

From: Chairman Young



To: CPC Task Force

Description: Review the New Orleans site selection for the 2017 convention with recommendation to focus on what is academically best for our members.

Due: June 6, 2012

Ron Stubblefield: Region 5 Chair and Academic Excellence Chair will be on CPC Task Force

Action Item 2:

Date Issued: May 4, 2012

From: NEB

To: Communications Zone

Description: Look at how the logo policy is being advertised and how chapters can learn more about it.

Due: TBD

Ron Stubblefield: Date for the Comm Zone action item will be by NLC.

Action Item 3:

Date Issued: May 5, 2012

From: Isaiah Brown, Membership Chair

To: Regional Chairs, AE Chair

Description: Submit 5 preferred locations for a NEB or WHQ chapter visit with a brief justification.

Due: May 16, 2012

Victoria Hills: Point of clarification, preferred locations as in chapters

Ron Stubblefield: AE Chair will give action item to AE chapters

Action Item 4:

Date Issued: May 6, 2012

From: Melanie Hazeley, Secretary

To: IT Department

Description: Have Google Apps accounts for the NEB live and ready for use.

Due: May 15, 2012

Chairman Young appoints Reginald Ewing, National Secretary, and Region 1 Chair to the Standards and Ethics Committee (SEC).

Chairman Young appoints Steve Jarrett, Donna O. Johnson and National Vice-Chair to the Administrative Personnel Committee (APC).

Meeting Adjournment



National Executive Board (NEB) Meeting Minutes

June 6, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson				
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher			X
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus	Calvin Phelps	X		

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell		X	
National Publications Chairperson				

Finance Zone		Present	Late	Absent
National Finance Chairperson				
National Financial Controller	Carly Cobbold	X		
2013 CPC Chairperson	Whitney Gaskins			X
National Assistant Treasurer of Special Projects	Olisa Pinto	X		
National Treasurer Emeritus	Sade Ruffin	X		

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson				
National Leadership Institute Chairperson	Yaël-Alex Monereau	X		
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Narradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			X

National Advisory Board		Present	Late	Absent
Tony Harris		X		
Dr. Esogbue				X
Cheryl Adams				X
Donna O. Johnson		X		
Dr. May				X
Marion Blalock				X
Reginald Ewing				X
S. Gordon Moore				X



Virginia Booth			X
Steve Jarrett			X
Regenia Sanders			X
Stephanie Adams			X

Other Attendees	Present	Late	Absent
Sharon Smith	X		
Keith Humphrey [AE Chair-Elect]	X		
Delano White [CPC Advisor]	X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

Meeting Call to Order 4:00 PM EST
Chaired by Chairman Calvin Young

Orders of the Day

Minute Approval

I move to approve meeting minutes from April 18, 2012, April 28, 2012 and National Transition Meeting minutes.

Maker: Melanie Hazeley
Seconder: Jarod Collins

Motion approved by consensus

Appointments

Chairman Young recommends Sossena Wood as National Vice-Chairperson.

I move to appoint Sossena Wood as National Vice-Chairperson

Maker: Avery Williams
Seconder: Olisa Pinto

Avery Williams:

- Worked with Sossena as her vice last year
- She will compliment Chairman Young well

Olisa Pinto:

- Worked with Sossena as her treasurer last year
- She was a great person to work with
- Will give something to the NEB

Discussion

Call the question: Jelece Morris



Objection: Aggrey Jacobs

Aggrey Jacobs: What were your reasons for recommending her?

Chairman Young:

- List was short and we needed a high caliber person
- She was the best fit
- Wanted someone who could hit the ground running
- Have the respect of the team
- Comfortable being honest with that person
- Motivate productivity
- I've always gotten a positive energy from her
- Felt comfortable with her leading NSBE if it wasn't me
- I think she can handle it
- A lot that she can learn from the role

Call the question: Jarod Collins

Voting		Yes	No	Abstain
National Vice-Chairperson				
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell			
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre			
	Total	13	0	0

Motion passes unanimously

Point of information: Jasmine Keene - Is conference call line on?



Melanie Hazeley: No, it is being turned on now.

Code of Ethics

Ahmed Awadelkarim

- Decided to change up confidentiality agreement
- We have created a set of codes that we should be living up to as board members
- Will hand out to all of you later
- Highlights having integrity

Keith Humphrey - What makes it different than the oath of office?

Ahmed Awadelkarim

- Oath is more symbolic
- Code is giving specific guidelines
- There is a point in the code about confidentiality

Chairman Young

- We drafted document and sent to Maureen for recommendations on changes
- Ahmed made those changes based on the recommendations

Aggrey Jacobs - Each board member just has to sign it? There is no approval?

Chairman Young – Yes, because it is a policy and the chair approves policies

Ethics Task Force Briefing [Presentation]

Aggrey Jacobs

- The task force was formed at NTM to address the issues we had with excessive drinking at Annual Convention
- Focused on underage drinking when completing root cause analysis
- Want to tackle the culture of getting alcohol before events
- Recommending a visible campaign and pushing the code of conduct

Chairman Young - The task force will come back with a draft policy that will give the SEC the flexibility to deal with things on a case-by-case basis but guidelines for severity

Strategic Planning Session Update

Tony Harris

- Goal was to get renewed commitment from committee and adjust deliverables and timelines
- Get a consensus on next steps for plan
- Did process review from original meeting and then looked at strategic decisions
- Look at expanded metrics, review and revise PCI portfolio of programs, engaging existing alumni and technical professionals that are not in the NSBE family
- There needs to be a point of ownership with Membership Chair and Director of Programs for the program metrics
- WHQ suggested that it should be the Programs Department



- Membership should be the central point for the NEB
- Identified specific data points that would help increase the number of black engineers
- Identified methodology of collecting those points
- Recommendation to eliminate programs that could not meet the if-then criteria and replace with programs that are measurable and have some track record
- Programs currently exist at Patriots Baltimore
- Recommend that we bring those programs and roll them out nationally
- Came up with a set of timelines and activities to make that happen
- All information will be consolidated and submitted to Chairman Young and then reviewed by the NEO
- After, it will be rolled out to the NEB to approve

Calvin Phelps - What's the process to make sure that here is a step-by-step process?

Tony Harris - Went through all tasks, ranked them and made new timelines and eliminated those that didn't fit and replaced them with new responsibilities

Aggrey Jacobs - Were any of those that were eliminated, being worked on currently?

Tony Harris

- Group had to be bold and make those decisions
- A strong communications plan and something to replace will make people willing to adopt new portfolio of PCI programs

Donna O. Johnson – There is a high potential to get high funding from those programs that are being recommended

Chairman Young - Talk about 8 points of data

Tony Harris

- The eighth point is understanding the amount of black engineers that are graduating and going to grad school
- We believe that we could get 80% of members to submit GPAs
- Percentage of individuals being retained
- How many that matriculate into schools of engineering
- How many are graduating
- How many high school students are taking calculus and honors math
- How many black students are taking 8th grade algebra
- Positive exposure to science and math by third grade
- Can get this information from SEEK camps, schools that support camps, and NSBE chapters

Paula McCall - Who will be responsible for collecting and distributing data in reports?

Tony Harris



- We don't know if IMPak has the capability but we do know that there are other systems out there that can
- Director of Programs would be responsible

Jasmine Keene - Was the feedback on the strategic plan from the BCA meeting used at all?

Tony Harris - I did not see that.

Chairman Young

- My recommendation is that the task force meets semi annually
- I would like to task the finance team with allowing them to come together and assess where they are with the strategic plan

Victoria Hills - Is it possible that they can function in the smaller groups throughout the year so a lot more is done when they meeting as a big group?

Tony Harris - I would recommend that we all meet as a group at least once but meet in the smaller groups virtually

Chairman Young - We will give the committee another meeting this year and then they will meet again at NLC

CPC Update

Delano White

- Want to make sure that this is the most well planned to date
- We have 5 CPC members here so they can understand the processes
- CPC is responsible for implementing your convention
- Have a good reason when you are asked about something
- If your event is already on the agenda that was sent out, then you do not have to submit an FRF
- Main reason for convention is to conduct NSBE business, this will be stressed at the conference
- During the National Forum there are no workshops going on
- Want to bring back NEB presentations
- We are doing a reality series called NSBE World

Corey Baker – The FRF deadline has been extended to July 13th

Open Discussion

Adjournment at 10:02 PM EST



National Executive Board (NEB) Meeting Minutes

June 25, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher		X	
National Parliamentarian	Ahmed Awadelkarim			
National Chair Emeritus	Calvin Phelps			X

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson				

Finance Zone		Present	Late	Absent
National Finance Chairperson				
National Financial Controller	Carly Cobbold		X	
2013 CPC Planning Chairperson	Whitney Gaskins	X		
National Assistant Treasurer of Special Projects	Olisa Pinto	X		
National Treasurer Emeritus	Sade Ruffin			X

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson				
National Leadership Institute Chairperson	Yaël-Alex Monereau		X	
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown		X	
National International Chairperson	Makeda Narradin			X
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills		X	
Region V Chairperson	Jarod Collins		X	
Region VI Chairperson	Lacie Pierre		X	

National Advisory Board		Present	Late	Absent
Tony Harris				
Donna O. Johnson				
Virginia Booth-Gleghorn				
S. Gordon Moore Jr.		X		
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams				



Cheryl Adams			
Steve Jarrett			
Reginald Ewing	X		
Regenia Sanders			

Other Attendees	Present	Late	Absent
Sharon Smith	X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

Meeting Call to Order 4:00 PM EST
Chaired by Calvin Young

Roll Call

Orders of the Day

Minutes Approval

I move to approve meeting minutes from June 6, 2012.

Maker: Melanie Hazeley

Second: Aggrey Jacobs

Discussion

Call the question: Matthew McFarland

Voting		Yes	No	Abstain
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown			
National International Chairperson	Makeda Nurradin			
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jece Morris	X		
Region IV Chairperson	Victoria Hills	X		



Region V Chairperson	JaRod Collins			
Region VI Chairperson	Lacie Pierre	X		
	Total	13	0	0

Motion passes

Appointments

Chairman Young entertains the motion to appoint Taylor Mitcham as Finance Chairperson.

I move to appoint Taylor Mitcham as Finance Chairperson.

Maker: Melanie Hazeley

Secunder: Carly Cobbold

Maker: Melanie Hazeley

- Past experience as our past CPC chair
- Interacted with the BCA company reps
- Helped put together sponsorship packet

Secunder: Carly Cobbold

- We have the BCA meeting coming up so we need someone to hit the group running and I believe Taylor can do that

Discussion

Call the question: Sossena Wood

Voting		Yes	No	Abstain
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown			
National International Chairperson	Makeda Nurradin			
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins			X



Region VI Chairperson	Lacie Pierre	X		
	Total	13	0	1

Motion passes

Chairman Young entertains the motion to appoint Elias Aseged as Business Diversity Chairperson.

I move to appoint Elias Aseged as Business Diversity Chairperson.

Maker: Corey Baker

Secunder: Matthew McFarland

Maker: Corey Baker

- Served with Elias on the chapter and regional level
- Always done a good job and will do a great job

Secunder: Matthew McFarland

- He did a lot of research on the position by talking to past BD chairs
- Wants to figure out BD challenges
- Seemed willing able to address the concerns we need him to do
- Background in technology helps
- His aspirations for entrepreneurship and background makes him good for position

Discussion

Call the question: Jasmine Keene

Voting		Yes	No	Abstain
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson				
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown			
National International Chairperson	Makeda Nurradin			
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills	X		



Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre	X		
	Total	14	0	0

Motion passes

Strategic Planning Assignment

Sossena

- Look at national directives, mission, vision and goals and put them into implementation
- Will present at NEB summer meeting
- Presentation will be due July 3
- Will provide changes and then will present as a group
- Look at strategy and then come up with a plan to implement
- Look at end goal in mind
- One needed for the regional chairs, committee chairs and NEO

Darnell – For AE, would you like for me to do one general one or roll in up in the NEB’s presentations?

Sossena – Take everyone’s and put it together and how they will follow your directives

2016 Convention Site

Calvin

- Want to thank A&R for positive work
- National board last year decided on Boston for 2016
- Chairman Phelps allowed the negotiating team to continue to negotiate to bring prices down
- I did the same thing
- I wanted the discussions to potentially go to another site to be sent through the CPC task force
- CPC task force was pushed into a hasty situation
- I will talk to team on how we can move forward and be more transparent
- Task force should still give us recommendation
- Looking forward to have that at the summer meeting

Corey

- We are looking into every you said

Action Item Review

Sossena

- Fill out summer meeting request form
- Will be an action item form coming out
- Integrated between Google Docs and Google Calendar

Adjournment 9:42 PM EST



National Executive Board (NEB) Meeting Minutes

July 11, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher	X		
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus	Calvin Phelps			X

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham			X
National Financial Controller	Carly Cobbold			
2013 CPC Planning Chairperson	Whitney Gaskins	X		
National Assistant Treasurer of Special Projects	Olisa Pinto	X		
National Treasurer Emeritus	Sade Ruffin			X

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson	Elias Aseged	X		
National Leadership Institute Chairperson	Yaël-Alex Monereau		X	
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Narradin			X
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills			X
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre	X		

National Advisory Board		Present	Late	Absent
Tony Harris				
Donna O. Johnson		X		
Virginia Booth-Gleghorn				
S. Gordon Moore Jr.		X		
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams				



Cheryl Adams			
Steve Jarrett			
Reginald Ewing	X		
Regenia Sanders			

Other Attendees	Present	Late	Absent
Mario Hewlett	X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

Meeting Call to Order 4:00 PM EST
Chaired by Chairman Young

Roll Call

Orders of the Day

NLC Recap [Presentation]

Yaël

- Majority of committee members have been chosen
- These positions are what you all will be approving at summer meeting
- Have received 30-50 completed surveys

Avery – Is it possible that we could get feedback about RLC agenda earlier because chapters are asking about starting and end times to book travel?

Yaël – The time allotments are available on the shared document right now.

Jelece – When will you be releasing information to the RLC chairs?

Yaël – Goal is to have them uploaded by Sunday and everything will be sent to chairs by Monday

Google Plus – Through the Looking Glass

Khalia

- Yaël’s Through the Looking Glass initiative aligned with an idea I had using Google Plus Hangouts
- Each zone will have time to answer a list of predetermined questions and will last about 30 minutes
- Then there will be time for viewers to ask questions
- Plan to start this every Sunday at 8 PM start July 22nd
- Hangouts will be broadcasted on either NSBETV or NSBE.org
- The questions are purposed to get to know the leadership outside of NSBE
- I think this will be a great way to talk to the membership before the school year starts



Donna O. – Do you think you would get additional people after the school starts? Will you continue to do it after school starts?

Khalia – We are able to save the broadcasts so if anyone misses it we will be able to direct them to it. This will be a trial run for the summer to determine if we should continue it.

Chairman Young – This sounds like a great way for us to potentially record training.

Avery – If it trickled down to the regional boards would it still be controlled by the Natl Comm Zone?

Khalia – I would probably have to train the regional PR chairs to do what I am doing in organizing the hangouts.

JaRod – Will all regional chairs be on the same hangout?

Khalia – Yes, along with the rest of the membership zone.

JaRod – Just keep in mind that a lot of the regional chairs have their calls on Sunday.

Darnell – Have you talked to Seritta about this?

Khalia – I have talked to her about it but it was in the beginning stages. I can talk to her to see if this were something the AE would like to implement too.

Summer Meeting Review

Sossena

- I want to present the logistics of summer meeting
- Attire
 - On travel day I will require you all to dress business casual
 - On Saturday you should be wearing business professional attire
 - Sunday will be business casual
- Agenda
 - At this meeting we will be onsite with the CPC and in the area for SEEK
 - On Friday you will go to the SEEK site
 - You should immediately head to the site once you check into the hotel and drop off your stuff
 - Olisa sent out an email with directions
 - SEEK camps typically end at 3 PM each day
 - The mentors will be staying longer to interact with us and they are excited
 - Try to engage with the SEEK mentors as much as possible

Jeleece – Can you explain how the strategy assignments will be handled?



Sossena – We are still working that out. At the latest everyone will find out by Friday night.

NSBE Recruitment Month

Isaiah

- We've had a lot of conversations about recruitment and retention
- We have the NSBE Recruitment Month set for September 2012
- It will be called "Just Get 1 Campaign" where all members will be tasked with just getting one additional member signed up for NSBE

Jelece – How do you justify that the last time the campaign was used it was the reason the membership doubled?

Isaiah – There are other factors but we want to focus on membership retention

Adjournment 9:53 PM EST



National Executive Board (NEB) Meeting Minutes

July 13, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker			E
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher	X		
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus	Calvin Phelps		X	

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes		X	
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham			E
National Financial Controller	Carly Cobbold	X		
2013 CPC Planning Chairperson	Whitney Gaskins			E
National Assistant Treasurer of Special Projects	Olisa Pinto			X
National Treasurer Emeritus	Sade Ruffin			X

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson	Elias Aseged			X
National Leadership Institute Chairperson	Yaël-Alex Monereau			E
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Narradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins			X
Region VI Chairperson	Lacie Pierre	X		

National Advisory Board		Present	Late	Absent
Tony Harris				
Donna O. Johnson				
Virginia Booth-Gleghorn				
S. Gordon Moore Jr.		X		
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams		X		



Cheryl Adams			
Steve Jarrett			
Reginald Ewing	X		
Reagenia Sanders	X		

Other Attendees	Present	Late	Absent
Sharon Smith	X		
Alexis Dickerson	X		
Don Nelson	X		
Kenjie Davis	X		
Teiko Akufo	X		
Mario	X		
Ruben	X		
Shon McGhee	X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

**Meeting Call to Order 4:00 PM ET
Chaired by Chair**

Orders of the Day

Ethics Agreements – Ahmed Awadelkarim

Ahmed

- In past there has been confidentiality agreement
- Decided to focus on the good we should be doing instead of negative
- Shows how the board should conduct themselves regarding ethics
- Look through document to fully understand, sign on last page and get Calvin to sign
- Submit to parliamentarian afterwards

Jasmine – Are we going to get a chance to go through it once we read it?

Ahmed – You can speak with me, Calvin or legal council one-on-one

World Headquarters’ Update – Sharon Smith [Presentation]

NSBE Career Center – Teiko Afuko [Presentation]

Teiko

- Major focus right now is to turn job placement center to a career center
- Members should be able to get a job through the placement center if they don’t go to the career fair
- Need to do a better job with advertising and improving our infrastructure
- Members should be able to associate NSBE with a place to get a job
- 2,000 resumes in the system right now
- Infrastructure



- Making job search more friendly
- Giving people more options
- Need to cultivate the soft skills of our members
- Marketing
 - Want people to hear about NSBE through the career center
 - Advertise to minority engineering groups
- Partnerships
 - Companies can come in and review resumes that have been put into the career center

Aggrey – Would there be something that would match members to jobs?

Teiko – Yes, we would have recommended jobs that would pull different information from you profile and that would roll out in phases

Darnell – A lot of AE members don't want to post their resumes because they don't want their current employers to see them there, is there any protection against that?

Teiko – Yes, you can upload your resume and make it invisible while you apply to the job

Makeda – When you sign up as a member and upload your resume can it automatically go the career center?

Teiko – That is something we have also been talking about but it would not be mandatory

Avery – How can we keep members for being members and not just for a job?

Teiko – These are engineering jobs that people will have to be qualified for and we will be supplying the demand of the companies

Chairman Young – We need to work on the marketing piece so make sure you are connecting with the comm zone with that as well as getting BCA companies to advertise with our digital marketing devices

Recent Graduate Membership Engagement [Presentation] – Isaiah Brown

Ethics Taskforce Update [Presentation] – Aggrey Jacobs

E-Business Policy [Presentation] – Ahmed Awadelkarim

Recess



National Executive Board (NEB) Meeting Minutes

July 14, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood	X/X		
National Secretary	Melanie Hazeley	X/X		
National Treasurer	Corey Baker	X/E		
National Programs Chairperson	Matthew McFarland	X/X		
National Alumni Extension Chair	Darnell Fisher	X/X		
National Parliamentarian	Ahmed Awadelkarim	X/X		
National Chair Emeritus	Calvin Phelps	X		

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X/X		
National Public Relations Chair	Khalia Braswell	X/X		
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham	E		
National Financial Controller	Carly Cobbold	X/E		
2013 CPC Planning Chairperson	Whitney Gaskins	X/E		
National Assistant Treasurer of Special Projects	Olisa Pinto	E		
National Treasurer Emeritus	Sade Ruffin	E		

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson	Elias Aseged	E		
National Leadership Institute Chairperson	Yaël-Alex Monereau	X/X		
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	X/X		
National International Chairperson	Makeda Narradin	X		
Region I Chairperson	Aggrey Jacobs	X/X		
Region II Chairperson	Avery Williams	X/X		
Region III Chairperson	Jelece Morris	X/X		
Region IV Chairperson	Victoria Hills	X/X		
Region V Chairperson	Jarod Collins	X/X		
Region VI Chairperson	Lacie Pierre	X/X		

National Advisory Board		Present	Late	Absent
Tony Harris				
Donna O. Johnson				
Virginia Booth-Gleghorn				
S. Gordon Moore Jr.				
Dr. Gary S. May		X		
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams				



Cheryl Adams			
Steve Jarrett			
Reginald Ewing			
Regenia Sanders			

Other Attendees	Present	Late	Absent
Alexis Dickerson	X		
Michael Boswell	X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

Meeting Call to Order 9:00 AM ET

Chaired by Vice-Chair

Orders of the Day

Meet with CPC Counterparts by Zone

2013 Convention Briefing [Presentation] – Whitney Gaskins

I move to accept the security plan proposal that was previously sent out

Maker: Whitney Gaskins

Secunder: Isaiah Brown

Maker:

Urge to more forward with plan to inform membership early and prevent instances

Secunder:

Membership zone got a lot of perspective on the plan

I move to make the motion “accept the 2013 Proposal for Regional Security Rep for 2013 Annual Convention”

Maker: Chairman Young

Secunder: Yaël Monereau

Passed by consensus

Call the question: Isaiah Brown

Objection: Avery Williams

Avery – By accepting this are we accepting other things talked about?

Whitney – No, just those things that are in the proposal document



Jecece – My concern is the time commitment for those regional representatives between RLC and FRC

Whitney – It’s not a position. It will be more of them helping on site at convention and being a security advocate for region

I move to extend time for 5 minutes

Maker: Matthew McFarland
Second: Victoria Hills

Motion passes by consensus

Whitney – The representative in the document gives a recommendation but it just really is a representative from the region

I move to amend the Proposal for Regional Security Rep to replace “RLC or FRC chair” to “regional representative”.

Maker: Aggrey Jacobs
Second: Yaël Monereau

Call the question

Motion passes by consensus

Call the question

Voting		Yes	No	Abstain
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker			
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson	Taylor Mitcham			
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jecece Morris	X		
Region IV Chairperson	Victoria Hills	X		



Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre	X		
	Total	15	0	0

Motion passes unanimously

Alumni Briefing [Presentation] – Darnell Fisher

I move to that the NSBE Alumni Extension name change from NSBE Alumni Extension to NSBE Professionals be added to the National Ballot for Senator voting at the 39th Annual Convention in Indianapolis, Indiana.

Maker: Darnell Fisher

Seconded: Melanie Hazeley

Discussion

Ahmed – Should this go through the national senate?

Darnell – I was told that this is the way that the did it last time and this motion would just start the whole process over again

Call the question: Isaiah Brown

Voting		Yes	No	Abstain
National Chair	Calvin Young	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker			
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson	Taylor Mitcham			
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre	X		
	Total	15	0	0



Motion passes unanimously

Communications Policy [Presentation] – Marshall Stukes

Chapter Dashboard 2012 [Presentation] – Yaël Monereau
Chairman Young – Marshall will be added to the taskforce

Strategic Planning Taskforce [Presentation] – Michael Boswell

Strategic Planning Training – Donna O. Johnson

Ghana Leadership Conference – Makeda Nurradin

Strategic Planning Assignment Presentations

Recess at 9:15 PM ET



National Executive Board (NEB) Meeting Minutes

July 15, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker		X	
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher			X
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus	Calvin Phelps	X		

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham			E
National Financial Controller	Carly Cobbold		X	
2013 CPC Planning Chairperson	Whitney Gaskins			E
National Assistant Treasurer of Special Projects	Olisa Pinto			E
National Treasurer Emeritus	Sade Ruffin			E

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson	Elias Aseged		E	
National Leadership Institute Chairperson	Yaël-Alex Monereau	X		
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown		X	
National International Chairperson	Makeda Narradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre		E	

National Advisory Board		Present	Late	Absent
Tony Harris				
Donna O. Johnson				
Virginia Booth-Gleghorn				
S. Gordon Moore Jr.				
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams		X		



Cheryl Adams			
Steve Jarrett			
Reginald Ewing			
Regenia Sanders			

Other Attendees	Present	Late	Absent

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

Meeting Call to Order 4:00 PM ET
Chaired by Chairman Young

Roll Call

Roles of the Day

Strategic Roll-ups

Action Item:

Send deadlines and major milestones for committee. Break down in week-by-week analysis from now until May 1st. Make updates to roll-ups. Template will be shared.

From: Sossena Wood, Vice-Chairperson

To: NEB

Due Date: July 27th

Action Item:

All RLC support documents need to be up on the portal or else they will not be featured at RLC.

From: Yaël Monereau

To: NEB

Due Date: July 20th

Adjournment 12:10 PM ET



National Executive Board (NEB) Meeting Minutes

July 18, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher			E
National Parliamentarian	Ahmed Awadelkarim			E
National Chair Emeritus	Calvin Phelps			X

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham		X	
National Financial Controller	Carly Cobbold			X
2013 CPC Planning Chairperson	Whitney Gaskins		X	
National Assistant Treasurer of Special Projects	Olisa Pinto	X		
National Treasurer Emeritus	Sade Ruffin		X	

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson	Elias Aseged	X		
National Leadership Institute Chairperson	Yaël-Alex Monereau	X		
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown		X	
National International Chairperson	Makeda Narradin		X	
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre		X	

National Advisory Board		Present	Late	Absent
Tony Harris				
Donna O. Johnson				
Virginia Booth-Gleghorn				
S. Gordon Moore Jr.		X		
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams				



Cheryl Adams			
Steve Jarrett			
Reginald Ewing			
Regenia Sanders			

Other Attendees	Present	Late	Absent
Sylvester Harriett	X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

**Meeting Call to Order 4:00 PM ET
Chaired by Chairman Young**

Roll Call

Orders of the Day

Annual Giving Campaign [Presentation] – Olisa Pinto

Action Item:

Go through “2donate_Rise to Mobile Presentation” and complete survey on portal

From: Olisa Pinto

To: NEB

Due Date: July 22, 2012

Victoria – Is it possible to donation drive for just general funds that we can split.

Olisa – There is already a general annual giving fund.

Chairman Young – There is no drive that we do as a society.

Donna O. – Larger donors usually want to tie to something specific.

Victoria – If we did something like “Just get one” for annual giving I think we will get more donations.

Guidebook [Presentation] – Melanie Hazeley

Whitney – How much will the banners go for?

Sylvester – We will need to have a conversation with Don because there are a lot of features

Corey – That is something that we will have to work out with Taylor as well



Whitney – I have concerns about not having the guidebook open earlier.

Chairman Young – Mel work with her on that offline.

Multi-Year Membership Package [Presentation] – Isaiah Brown

Isaiah

- This will be a way to increase membership retention
- Something we can offer members when they register
- For NSBE Jr. and collegiate they can by 3 year for a discounted rate and 4 year for alumni
- We lose thousands of members at the beginning of the year because they don't want to renew
- We will take an upfront lost on revenue from registrations but we will gain a good amount in the long term
- Membership team needs to know if we are fine with moving ahead with this
- Will need NEB vote

I move to accept multi-year membership benefit package for 2012-2013

Maker: Isaiah Brown

Secunder: Sossena Wood

Maker:

A positive development for membership

Secunder:

Will gain more than we lose

Discussion

Sade – What will that discount be for members?

Isaiah – It would be \$20 for 4 year for NSBE Jr. and conference discount; alumni is 3 years with \$20 discount; \$15 discount for collegiate

Jarod – There is something different on the document.

Chairman Young – The motion is for what's on the document

Aggrey – How will it work if someone is in his or her senior and they purchase the 3 year membership to save money

Isaiah – There are limitations but we will be able to more effectively get it out to the membership

Jarod – Do regions get a cut in this?

Isaiah – These numbers are independent of regional dues



Sossena – Aggrey, the system will prevent that person to do that; it will be something in the back end

Chairman Young – Lets have the membership team figure out all the logistics

Jarod – I think the regional chairs should be able to give some input on this

Avery – I’m concerned about this causing an inflated number of members; what do we get out of this besides the money

Isaiah – If we are able to have package it will enable the membership to not focus on recruiting members and more on developing members

Whitney – I think you should vote on concepts rather than details and let those that are assigned work out the details

Aggrey – To my understanding annual membership fees should be approved by the senators so should this go to the senate?

Chairman Young – This is not a change to the cost of the dues; the NEB will rebate those who sign up for membership because the dues go to NEB budget

Jarod – What if someone didn’t want to be in NSBE would they get their money back?

Chairman Young – That is something that can be discussed offline

Sossena – This is an option

Call the question: Melanie Hazeley

Voting		Yes	No	Abstain
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell			X
National Publications Chairperson				
National Finance Chairperson	Taylor Mitcham			X
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown	X		



National International Chairperson	Makeda Nurradin	X		
Region I Chairperson	Aggrey Jacobs		X	
Region II Chairperson	Avery Williams		X	
Region III Chairperson	Jeleece Morris		X	
Region IV Chairperson	Victoria Hills		X	
Region V Chairperson	JaRod Collins		X	
Region VI Chairperson	Lacie Pierre	X		
	Total	10	5	2

Motion passes

Action Item Review

Sossena

- Action Plan by 27th of July
- Will send template tonight

Question, comments, concerns

Avery – What is the timeline for the logistics of membership multi-year plan?

Isaiah – We can have a discussion

Chairman Young

- We were not able to talk about ED objectives because we need to go through more reviews; will be reviewed by APC, NEO, ED and then NEB
- The objectives are reflected of the roll-ups you all created because HQ should be supporting your strategies
- You probably won't get them until next week
- Everyone going to the BCA meeting will get finance training

Jasmine – For anyone who wants to do Guaranteed 4.0 make sure you send your “Plan for Success” to Donna O. as soon as possible

Chairman Young entertains the motion to adjourn.

I move to adjourn meeting.

Maker: Jarod Collins

Secunder: Sossena Wood

Adjournment 10:04 PM ET



National Executive Board (NEB) Meeting Minutes

8/1/12

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood			E
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher			E
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus	Calvin Phelps		X	

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham			X
National Financial Controller	Carly Cobbold	X		
2013 CPC Planning Chairperson	Whitney Gaskins	X		
National Assistant Treasurer of Special Projects	Olisa Pinto	X		
National Treasurer Emeritus	Sade Ruffin		X	

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson	Elias Aseged			X
National Leadership Institute Chairperson	Yaël-Alex Monereau	X		
National PCI Chairperson	Paula McCall		X	

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Narradin			E
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			E

National Advisory Board		Present	Late	Absent
Tony Harris				
Donna O. Johnson				
Virginia Booth-Gleghorn				
S. Gordon Moore Jr.				
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams				



Cheryl Adams			
Steve Jarrett			
Reginald Ewing			
Regenia Sanders			

Other Attendees	Present	Late	Absent

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

Meeting Call to Order 9:00 PM EDT
Chaired by Chairman Young

Roll Call

Call for orders

I move to approve meeting minutes from June 25, July 11, Summer Meeting, and July 18.

Maker: Melanie Hazeley, National Secretary

Seconded: Isaiah Brown, National Membership Chair

Call the question: Melanie Hazeley

Voting		Yes	No	Abstain
National Vice-Chairperson	Sossena Wood			
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell			X
National Publications Chairperson				
National Finance Chairperson	Taylor Mitcham			
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Nurradin			
Region I Chairperson	Aggrey Jacobs	x		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins			X
Region VI Chairperson	Lacie Pierre			
	Total	11	0	2



Motion passes

I move to approve content in “National Committee Appointments” file

Maker: Ahmed Awadelkarim, National Parliamentarian

Secunder: Isaiah Brown, National Membership Chair

Maker

- Sent document out last Tuesday that highlighted members they wanted to appointed
- I interpreted that
- Want approval so we can continue on with working
- We should trust the people who have committees that they are evaluating the people they want

Secunder

- It should be a uniform way to all of use posting information for our committees

Discussion

Whitney – There is a member serving on two committees. What is the rationale?

Ahmed – Isaiah and I talked about it and we discussed it with David. We came to the conclusion that he can operate on both.

Isaiah – Think he will be an asset to both committees

Whitney – Was there anyone else who applied and anyone else who could fill those positions?

Ahmed – In my case no

Isaiah – I haven’t received any other applicants

Aggrey – Did he also mention that he is serving on the R1 Alumni Extension Board.

Isaiah – Yes, he also submitted application for R1 when he submitted his committee application.

Aggrey – Why are we doing all committees in one motion?

Ahmed – All the committees work independently of the NEB. This is just a way we can do it efficiently

Calvin Phelps – Committees are mainly for the person who will be working closely with them. The NEB won’t be working with these committees very closely.

Jelece – Why do we even bring these appointments to the board to be voted on if you feel it should be up to the committee chairs discretion? I’m concerned about the overlap in responsibilities that a lot of these committees have because the output of these committees will eventually go to my REB.

Calvin Phelps – These committees come to the NEB because they do work through the national and regional boards. It sounds like you all are having two separate conversations.



Jeleece – I believe these should done separately because I don't know them

Call the question: Matthew McFarland, National Programs Chair

Objection: Aggrey Jacobs, Region 1 Chair

Aggrey – If we are doing appointments on these committee members, I am going to do my due diligence about whom we want to appoint to the positions; as it stands I will not vote for this

Call the question: Matthew McFarland, National Programs Chair

Voting		Yes	No	Abstain
National Vice-Chairperson	Sossena Wood			
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson	Taylor Mitcham			
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Nurradin			
Region I Chairperson	Aggrey Jacobs		X	
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris		X	
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre			
	Total	11	2	0

Motion passes

Feedback

Chairman Young

- I think you guys are doing a solid job
- We were expecting that you all would make those updates to your strategy slides that were needed
- We noticed that they're way some difficulty with doing the timelines
- Stick to the template that was given, it matters because everything rolls up
- The purpose of the timeline was to break out the stuff you put in your strategy



- If its not directly focused in the strategy then you should pull it out

Victoria – It would be helpful if we gave some of that stuff to the regional boards

Chairman Young – You may be focusing on the tactical stuff. You should align your strategy regionally with the national strategy

Jelece – Will you all be giving feedback to the ones that submitted the plan?

Chairman – Yes, but it won't be this week

Open Discussion

Isaiah – What is your direction for RLC?

Chairman – We really need to be pushing the retention program.

Jelece – Is there a protocol for sending out supporting documents for these meeting?

Chairman – Those documents sent out were not requested but those who sent just decided to share them

Avery – When does the strategic stuff come to a head so I can be done and know what the strategy is and move forward with it?

Chairman – The time is now

Adjournment at 9:40 PM



National Executive Board (NEB) Meeting Minutes

September 12, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher			X
National Parliamentarian	Ahmed Awadelkarim		X	
National Chair Emeritus	Calvin Phelps			X

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes			X
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham			X
National Financial Controller	Carly Cobbold	X		
2013 CPC Planning Chairperson	Whitney Gaskins	X		
National Assistant Treasurer of Special Projects	Olisa Pinto			X
National Treasurer Emeritus	Sade Ruffin			X

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson	Elias Aseged	X		
National Leadership Institute Chairperson	Yaël-Alex Monereau			X
National PCI Chairperson	Paula McCall			X

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown			X
National International Chairperson	Makeda Narradin			X
Region I Chairperson	Aggrey Jacobs		X	
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills			X
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre			X

National Advisory Board		Present	Late	Absent
Tony Harris				
Donna O. Johnson				
Virginia Booth-Gleghorn				
S. Gordon Moore Jr.				
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams				



Cheryl Adams			
Steve Jarrett			
Reginald Ewing			
Regenia Sanders			

Other Attendees	Present	Late	Absent
Katrina Hill	X		
Shon McGee	X		
Alexis Dickerson	X		
Pamela Sharif	X		
Sharon Smith	X		
Don Nelson	X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

**Meeting Call to Order 4:00 PM EST
Chaired by Chairman Young**

Roll Call

Orders of the day

Budget Proposal Part 1 & 2 – Corey Baker [Presentation]

Chairman – There is a lot more financial support going towards the regions so we will be looking to see you all put more money towards programs

Avery – Would chapter visits fall into that category?

Chairman – I would leave it to the finance team to make decisions on whether something is overhead or not

2013 Convention Briefing – Whitney Gaskins [Presentation]

WHQ Briefing – Sharon Smith [Presentation]

Fall Meeting Overview – Sossena Wood

Sossena

- Attire
 - Friday – Business Casual
 - Saturday – Business Professional
 - Sunday – Business Casual
- Meals
 - Friday Dinner



- Breakfast each day
- Lunch and dinner Saturday
- Breakfast Sunday
- Email Melanie questions about the minutes
- Will be finishing up strategic planning, will be presenting that on Saturday
- Study session for 2 hours each day, come prepared

Adjournment



National Executive Board (NEB) Meeting Minutes

September 14, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher		X	
National Parliamentarian	Ahmed Awadelkarim		X	
National Chair Emeritus	Calvin Phelps		X	

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham			X
National Financial Controller	Carly Cobbold		X	
2013 CPC Planning Chairperson	Whitney Gaskins		X	
National Assistant Treasurer of Special Projects	Olisa Pinto		X	
National Treasurer Emeritus	Sade Ruffin		X	

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson	Elias Aseged		X	
National Leadership Institute Chairperson	Yaël-Alex Monereau		X	
National PCI Chairperson	Paula McCall		X	

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Narradin			X
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams		X	
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills		X	
Region V Chairperson	Jarod Collins		X	
Region VI Chairperson	Lacie Pierre	X		

National Advisory Board		Present	Late	Absent
Tony Harris		X		
Donna O. Johnson		X		
Virginia Booth-Gleghorn		X		
S. Gordon Moore Jr.		X		
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams				



Cheryl Adams			
Steve Jarrett			
Reginald Ewing	X		
Regenia Sanders			

Other Attendees	Present	Late	Absent
Sharon Smith	X		
Frank O. Moore	X		
Alexis Dickerson	X		
Sylvester Harriett	X		
Stevenson Dunn	X		
Kenjie Davis	X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

Meeting Call to Order 4:00 PM EST
Chaired by Chairman Young

Orders of Day

Roll Call

Minute Approval

I move to approve meeting minutes from April 26, 2012

Maker: *Melanie Hazeley, National Secretary*

Second: *Jasmine Keene, National Academic Excellence*

Chairman:

Minutes for 2017 site selection were never approved so we could not move forward with business to change the city

Lacie Pierre: What was final vote on New Orleans?

Chairman: To go to New Orleans

Call the question: Aggrey Jacobs, Region 1 Chair

Hand vote: motion passes unanimously (11-0-0)

Strategy Planning Working Session

Recess



National Executive Board (NEB) Meeting Minutes

September 15, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker		X	
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher	X		
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus	Calvin Phelps	X		

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell	X		
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham			X
National Financial Controller	Carly Cobbold		X	
2013 CPC Planning Chairperson	Whitney Gaskins	X		
National Assistant Treasurer of Special Projects	Olisa Pinto	X		
National Treasurer Emeritus	Sade Ruffin	X		

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson	Elias Aseged		X	
National Leadership Institute Chairperson	Yaël-Alex Monereau		X	
National PCI Chairperson	Paula McCall		X	

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Narradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre	X		

National Advisory Board		Present	Late	Absent
Tony Harris		X		
Donna O. Johnson				
Virginia Booth-Gleghorn		X		
S. Gordon Moore Jr.		X		
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams				



Cheryl Adams			
Steve Jarrett			
Reginald Ewing	X		
Regenia Sanders	X		

Other Attendees	Present	Late	Absent
Sharon Smith	X		
Sylvester Harriett	X		
Alexis Dickerson	X		
Pamela Sharif	X		
Shon McGhee	X		
Takiyah Jefferson	X		
Dre Willis	X		
Shelly Morris	X		
Carl Mack	X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

**Meeting Call to Order 9:00 AM EDT
Chaired by Chairman Calvin Young**

Roll Call

Orders of the day

Chairs Update

Chairman Young

- Indiana Black Expo
- Elite in New Jersey
- Meeting with NACME (will be attending gala on Oct. 20th)
- BCA meeting
- Dept. of Defense Blacks in Government Plenary
- NSBE Ghana Trip
- Upcoming events
 - Chapter Leaders Village Call
 - PDC
 - Morgan State Homecoming
 - Panel discussion with prominent graduates (i.e. Chairman Darnell Fisher)
 - Homecoming parade with chapters

Review of 2012-2013 ED Objectives – Chairman Young

2012-2013 Budget Proposal – Corey Baker [Presentation]



I move to amend the previously adopted 2012-2013 national budget to include following changes outlined in Compiled Budget as of 9-14-12.xlsx

Maker: Corey Baker, National Treasurer

Seconded: Carly Cobbold, National Financial Controller

Maker:

- Trying to lean budget and move money into areas that can help the membership
- WHQ reduction of \$115,506 in expenses
- Publications reductions
- Convention budget reductions
 - Try to elevate registration costs for members included in budget
 - Give more money to chapter relief
- Budget for all 8 SEEK camps
 - In the event that we fall short the NEB would vote whether or not to sponsor one camp
- NEB budget increases
- AEx budget increase expenses, decreased IDCR
 - Moved retention to AEx budget
 - Allocated money for summer bridge
 - Increase money in line-items
- Alumni expenses increased, IDCR increased
- Regional budgets expenses increased, IDCR decreased

Discussion

Jelece: Would FRC's be competing with FRC with similar rates?

Corey: May entice members to go to both because the rates are low.

Whitney: They are completely different because FRC are region specific, convention is national

Sylvester: Make sure they have an incentive to go to both

Jarod: If we raise money for SEEK is it for one camp or just in general

Frank: It's all depending on the sponsor

Jasmine: Are we proposing to keep the international conference as an annual thing?

Corey: This is just for this budget, this year; this was looking on how to cover the cost trip

I move to extend time by 10 minutes

Maker: Matthew McFarland, National Programs Chair

Seconded: Isaiah Brown, National Membership Chair

Motion passes by consensus

Alexis: What happens if we exceed the \$20,000 allocated to APEX Free FRC Registration initiative?

Corey: We will monitor it to see what happens

S. Gordon: Are scholarships still in [the AEx] budget



Corey: There are some that are still in here and others that are elsewhere in the budget

Victoria: What if we wanted to cutoff the date for offering the free registrations?

Jasmine: People would be able to access free registrations for everything but on-site registration

Aggrey: Having free registration affects the conference as a whole regarding the number of people we can hold in the hotel

Jasmine: I just want to point out that this is for collegiate only

Yael: If we want to change the name of line items do we do that in this discussion?

Shon: A line item name can change at anytime

Carly: Right now everything in the budget is in the reserves so I will be reallocating and suggest amounts to be moved to prograding

Call the question: Ahmed Awadelkarim, National Parliamentarian

Objection: Isaiah Brown, National Membership Chair

Isaiah: I noticed that the regional budgets do not have as much money in the chapter visit line items as the national line items

Carly: I will be relocating that money from the reserves

Call the question: Jarod Collins, R5 Chair

Voting		Yes	No	Abstain
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson	Taylor Mitcham			
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown	X		
National International Chairperson	Makeda Nurradin			
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		



Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre	X		
	Total	15		

Motion passes unanimously

Ghana Update—Chairman Young, Sossena Wood, Ms. Virginia Booth-Gleghorn [Presentation]

Guaranteed 4.0 – Donna O. Johnson [Presentation]

Action Item:

Complete “Plan for Success” by following instructions exactly and email to Donna O. Johnson

From: Sossena Wood

To: NEB

Due Date: September 19, 2012 at 5 PM EDT

Action Item:

Email Donna O. with request for Guaranteed 4.0 materials with address to send it to

From: Sossena Wood

To: NEB

Due Date: September 16, 2012

Roll Call

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	Xx		
National Vice-Chairperson	Sossena Wood	Xx		
National Secretary	Melanie Hazeley	Xx		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher	X		
National Parliamentarian	Ahmed Awadelkarim	Xx		
National Chair Emeritus	Calvin Phelps	X		

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	Xx		
National Public Relations Chair	Khalia Braswell	Xx		
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham			X
National Financial Controller	Carly Cobbold	X		
2013 CPC Planning Chairperson	Whitney Gaskins	Xx		



National Assistant Treasurer of Special Projects	Olisa Pinto	Xx		
National Treasurer Emeritus	Sade Ruffin	Xx		

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene	X		
National Business Diversity Chairperson	Elias Aseged	Xx		
National Leadership Institute Chairperson	Yaël-Alex Monereau	Xx		
National PCI Chairperson	Paula McCall	Xx		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown	Xx		
National International Chairperson	Makeda Narradin	X		
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	Xx		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins	X		
Region VI Chairperson	Lacie Pierre	X		

National Advisory Board		Present	Late	Absent
Tony Harris				
Donna O. Johnson		X		
Virginia Booth-Gleghorn		X		
S. Gordon Moore Jr.				
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams				
Cheryl Adams				
Steve Jarrett				
Reginald Ewing				
Regenia Sanders				

Other Attendees		Present	Late	Absent
Shon McGhee				
Don Nelson				
Alexis Dickerson				
Sharon Smith				
Sylvester Harriett				
Kenjie Davis				
Joe Williams				
Shelly Morris				
Franklin O. Moore				
Takiyah Jefferson				
Vernon Cutting				

Committee Appointments



I move to appointment Rossiny Beaucejour to the Annual Giving campaign committee

Maker: Olisa Pinto, National Asst Treasurer of Special Project

Secunder: Jarod Collins, R5 Chair

Maker:

- Only person that has applied for a position in the committee

Call the question: Ahmed Awadelkarim, National Parliamentarian

Motion passes unanimously

NSBE Retention Program Strategic Update – Jasmine Keene [Presentation]

Chairman Young

- Call to action:
 - AEx
 - Determine criteria: A summer bridge program that helps with gateway classes
 - Report every school and if they have a program that is what we are looking for
 - What is the cost?
 - Point of contact for all schools to be able to gather data
 - PCI
 - Connect with regional chairs, PCI chairs, and advisor and find out what university the graduating NSBE Jr. students are going to
 - Identify critical 18 universities and focus on those students
 - Make sure students get information about summer bridge programs
 - Give names to POCs at universities
- Matthew create timeline by September 30, 2012

CPC Task Force Fall Meeting Update – Corey Baker [Presentation]

I move to amend the previously adopted 2017 Annual Convention site from "New Orleans" to "Houston"

Maker: Corey Baker, National Treasurer

Secunder: Jarod Collins, R5 Chair

Maker:

- Old site selected and approved was New Orleans
- New site selected is Houston
- Task force decided not to consider having a convention in April

Discussion

Aggrey: Is there a general timeline we can keep in mind?

Corey: We can make sure we are keeping the NEB up-to-date

Yael: The zero cost for convention center since 2008, is that usually based off F&B?



Phelps: We try to negotiate a low as possible and get the fee waived completely.

Sade: Since they resubmitted a second proposal and their numbers are higher in this one, what makes us so confident that they will lower their costs?

Corey: R&A is confident that they can get those numbers back down

ED: Boston wanted to charge us much higher room rates and R&A was able to negotiate down but that process took time, I would question if they could get low room rates for dates that aren't over the Easter holiday

Call the question

Voting		Yes	No	Abstain
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker	X		
National Programs Chairperson	Matthew McFarland	X		
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chairperson	Khalia Braswell	X		
National Publications Chairperson				
National Finance Chairperson	Taylor Mitcham			
National PCI Chairperson	Paula McCall	X		
National AEx Chairperson	Jasmine Keene	X		
National Membership Chairperson	Isaiah Brown		X	
National International Chairperson	Makeda Nurradin			
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams	X		
Region III Chairperson	Jeleece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	JaRod Collins	X		
Region VI Chairperson	Lacie Pierre	X		
	Total	13	1	0

Motion passes

Chair's Discussion – The Bottleneck

Recess



National Executive Board (NEB) Meeting Minutes

September 16, 2012

Administrative Zone		Present	Late	Absent
National Chairperson	Calvin Young	X		
National Vice-Chairperson	Sossena Wood	X		
National Secretary	Melanie Hazeley	X		
National Treasurer	Corey Baker		X	
National Programs Chairperson	Matthew McFarland	X		
National Alumni Extension Chair	Darnell Fisher		X	
National Parliamentarian	Ahmed Awadelkarim	X		
National Chair Emeritus	Calvin Phelps	X		

Communications Zone		Present	Late	Absent
National Communications Chairperson	Marshall Stukes	X		
National Public Relations Chair	Khalia Braswell		X	
National Publications Chairperson	Vacant			

Finance Zone		Present	Late	Absent
National Finance Chairperson	Taylor Mitcham			X
National Financial Controller	Carly Cobbold		X	
2013 CPC Planning Chairperson	Whitney Gaskins	X		
National Assistant Treasurer of Special Projects	Olisa Pinto	X		
National Treasurer Emeritus	Sade Ruffin		X	

Programs Zone		Present	Late	Absent
National Academic Excellence Chair	Jasmine Keene		X	
National Business Diversity Chairperson	Elias Aseged		X	
National Leadership Institute Chairperson	Yaël-Alex Monereau	X		
National PCI Chairperson	Paula McCall	X		

Membership Zone		Present	Late	Absent
National Membership Chairperson	Isaiah Brown		X	
National International Chairperson	Makeda Narradin			X
Region I Chairperson	Aggrey Jacobs	X		
Region II Chairperson	Avery Williams		X	
Region III Chairperson	Jelece Morris	X		
Region IV Chairperson	Victoria Hills	X		
Region V Chairperson	Jarod Collins			X
Region VI Chairperson	Lacie Pierre			X

National Advisory Board		Present	Late	Absent
Tony Harris		X		
Donna O. Johnson				
Virginia Booth-Gleghorn				
S. Gordon Moore Jr.				
Dr. Gary S. May				
Marion Blalock				
Dr. Augustine Esogbue				
Dr. Stephanie Adams				



Cheryl Adams			
Steve Jarrett			
Reginald Ewing	X		
Regenia Sanders			

Other Attendees	Present	Late	Absent
Sharon Smith	X		
Carl Mack	X		

Quorum is 2 officers, 2 standing committee chairpersons, 3 regional chairpersons

**Meeting Call to Order 9:00 AM EDT
Chaired by Chairman Calvin Young**

Roll Call

Orders of the Day

Continuation of Chair's Discussion

Action Item:

Make presentation to explain the bottleneck, rules and implementation

From: Chairman Young

To: Chairman Young

Due Date: September 22, 2012

Action Item:

Regional chairs and all committee chairs will hold call with REB to deliver Bottleneck presentation

From: Chairman Young

To: Regional Chairs

Due Date: TBD

Action Item:

Regional chair and zone chairs deliver Bottleneck presentation to chapter presidents

From: Chairman Young

To: Regional Chairs, Zone Chairs (where applicable)

Due Date: TBD

Action Item:

All chapter presidents deliver Bottleneck presentation to all chapter members

From: Chairman Young

To: Chapter Presidents

Due Date: TBD



Strategy Roll Ups

Senate Roll Up Comments

- Carl – Have senators pay full amount for convention registration and reimburse them per participation, have senate meetings after or close of general session
- Aggrey – How can we fix appointment process of switching senators just before convention?
 - Ahmed – We should maybe apply a date to have senators by
- Victoria – How do we know that senators are participating?
 - Ahmed – That will be done by your regional parliamentarians
- Corey – We have gotten away from discussing business at regional events, it is something that will help improve engagement (i.e. R2 RLC Business Meeting)
- Carly – There are issues that the members know about but they aren't bring them forward so that is why there is lack of business, we need to try to encourage them to do that
- Aggrey – Instead of allowing chapters to appoint senators directly, they could have to get in touch with regional parliamentarians to get more information
 - Ahmed – That could create another obstacle
- Carl – You could have regional parliamentarian confirm each senator that is appointed in IMPak

Social Media Comments

- Carl – I would love for us to promote NSBE Social Media to SEEK parents so they could know what going on throughout the year

Action Item:

Type up 1 paragraph NSBE testimonial or shoot 30 sec to 2-minute video about why you joined NSBE and why you serve. Email to Khalia and Isaiah.

From: Isaiah Brown, National Membership Chair

To: NEB

Due Date: Sunday

Adjournment